

**GREEN TOWNSHIP COMMITTEE
MINUTES OF THE SPECIAL MEETING
JULY 10, 2020**

CALL TO ORDER

Mayor Phillips called the July 10, 2020, special meeting of the Green Township Committee to order at 1:03 p.m. Mayor Phillips announced that this meeting is being held remotely and that members of the public can participate by calling in to the phone number that has been advertised and provided.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. Daniel Conkling, Mr. Bader Qarmout (arrived at 1:08 p.m.), Mrs. Virginia "Ginnie" Raffay, and Mayor Margaret "Peg" Phillips

Absent: Mr. James Chirip

Mrs. Raffay motioned to excuse the absent member

Seconded: Mr. Conkling

Discussion: None

All were in favor.

Also present: Mark Zschack, Township Clerk/Administrator; Mr. Watson Perigo, Municipal Department Head; and Mrs. Patty DeClesis, Deputy Clerk

NEW BUSINESS:

- a.** Resolution 2020-103 - Award Purchase of Ford F550 Diesel Super Duty Universal Truck

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: Mr. Zschack stated the reason for a new vehicle is that the current mason dump truck has ceased. The 2012 truck has body and now engine problems and too costly to fix. The new vehicle is available on a lot within the area. Mr. Perigo added that they shopped around this is the best availability. The vehicle will be purchased under New Jersey State Contract for \$72,406.00. The Committee members support the purchase.

| | AYE | NAY | ABSTAIN | ABSENT |
|---------------|-----|-----|---------|--------|
| Mr. Chirip | | | | X |
| Mr. Conkling | X | | | |
| Mr. Qarmout | X | | | |
| Mrs. Raffay | X | | | |
| Mrs. Phillips | X | | | |

- b.** Resolution 2020-106 - Award Purchase of Western Tornado Poly Electric Hopper Spreader

Motion: Mr. Conkling

Seconded: Mr. Qarmout

Discussion: None

| | AYE | NAY | ABSTAIN | ABSENT |
|---------------|-----|-----|---------|--------|
| Mr. Chirip | | | | X |
| Mr. Conkling | X | | | |
| Mr. Qarmout | X | | | |
| Mrs. Raffay | X | | | |
| Mrs. Phillips | X | | | |

- c.** Resolution 2020-107 - To Cancel Balances in the General Capital Fund to Fund Balance

Motion: Mr. Qarmout

Seconded: Mr. Conkling

GREEN TOWNSHIP COMMITTEE
MINUTES OF THE SPECIAL MEETING
JULY 10, 2020

Discussion: None

| | AYE | NAY | ABSTAIN | ABSENT |
|---------------|-----|-----|---------|--------|
| Mr. Chirip | | | | X |
| Mr. Conkling | X | | | |
| Mr. Qarmout | X | | | |
| Mrs. Raffay | X | | | |
| Mrs. Phillips | X | | | |

OPEN PUBLIC SESSION Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided.

Mrs. Josephine Fracasso, 111 Hibler Road (by call-in feature), asked if this truck is the extended cab utility vehicle that was discussed at previous meetings. Mayor Phillips explained that this is a separate vehicle. The utility vehicle approved earlier in the year is on backorder and not sure of the delivery date with the current COVID crisis. This vehicle is to replace one of the existing mason dumps used for plowing and other items. It is a critical vehicle in the lineup, therefore the reason for the emergency purchase. Mrs. Fracasso thanked Mayor Phillips. There being no further public comments, Mayor Phillips closed Open Public Session.

- d. Introduction** Ordinance 2020-06 - Fully Funded Capital Ordinance to Provide Funding for the Purchase of One Ford F550 Diesel Super Duty Universal Truck and Appropriating the Sum of \$4,000.00 from the Capital Improvement Fund and \$76,000.00 from the General Capital Fund Balance for Said Purchase

Mr. Qarmout motioned to introduce the ordinance and move to Public Hearing on July 20, 2020

Seconded: Mr. Conkling

Discussion: None

| | AYE | NAY | ABSTAIN | ABSENT |
|---------------|-----|-----|---------|--------|
| Mr. Chirip | | | | X |
| Mr. Conkling | X | | | |
| Mr. Qarmout | X | | | |
| Mrs. Raffay | X | | | |
| Mrs. Phillips | X | | | |

Mayor Phillips announced the next Township Committee Meeting is scheduled for July 20, 2020, at 7:00 p.m.

ADJOURN:

Mrs. Raffay motioned to adjourn at 1:16 p.m.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: July 20, 2020

RESOLUTION 2020-103
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

**AWARD OF STATE CONTRACT T3063 FOR FORD F550 DIESEL SUPER DUTY
UNIVERSAL TRUCK THROUGH ROUTE 23 AUTO MALL FOR USE BY THE
DEPARTMENT OF PUBLIC WORKS**

WHEREAS a need exists for the acquisition of a F550 diesel super cab 2019/2020 under New Jersey State Contract T-3063 from Route 23 Auto Mall in the amount not to exceed \$72,500.00; and

WHEREAS the Township of Green may, without advertising for bids, purchase such materials through the New Jersey State Purchase and Property State Contract T0363 through Route 23 Auto Mall pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7.29 et. Seq., and

WHEREAS, under the state contract award, the Vendors contained therein may participate in said purchases under state contract as approved by the Qualified Purchasing Agent; and

WHEREAS the Chief Financial Officer certifies that funds are available within the 2020 Capital Improvement Fund in the amount of \$72,500.00:

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified within the following account:

Account: 04-215-55-904-020 Amount: \$72,500.00

CFO Signature: _____

[Handwritten Signature]

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Green that it authorizes the procurement of a F550 diesel super cab 2019/2020 under New Jersey state contract T-3063 from Route 23 Auto Mall in an amount not to exceed \$72,500.00.

DATED: July 10, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the meeting held on July 10, 2020.

[Handwritten Signature]

Mark Zschack, Township Clerk

Record of Vote:

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|---------------|--------|--------|-----|-----|---------|--------|
| Mr. Chirip | | | | | | √ |
| Mr. Conkling | √ | | √ | | | |
| Mr. Qarmout | | | √ | | | |
| Mrs. Raffay | | √ | √ | | | |
| Mrs. Phillips | | | √ | | | |

RESOLUTION 2020-106
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**AUTHORIZING THE USE OF THE EDUCATIONAL SERVICES COMMISSION
OF NEW JERSEY COOPERATIVE PRICING FOR THE PURCHASE OF A WESTERN
TORNADO 8-FOOT, 2.5 CUBIC YARD POLY ELECTRIC HOPPER SPREADER**

WHEREAS a need exists for the acquisition of a Western Tornado 8 foot-2.5 cubic yard Poly Electric Hopper Spreader from Trius Inc., 5049 Industrial Road, Farmingdale, N.J. 07727 in the amount not to exceed \$7,500.00; and

WHEREAS the Township of Green may, without advertising for bids, purchase such materials through the Educational Services Commission of New Jersey, Grounds Equipment Bid #18/19-25 through Trius Inc. pursuant to NJSA 40A:11-5(2) and NJSA 40A:11-10 et. Seq., and

WHEREAS, the Chief Financial Officer, Linda Padula, has certified that funds are available.

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified have been provided for within the

Account: 04-215-55-904-020

Amount: \$7,500.00


CFO Signature: _____

L. Padula

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Green that it authorizes the procurement of a Western Tornado 8 foot-2.5 cubic yard Poly Electric Hopper Spreader under the Educational Services Commission of New Jersey Cooperative from Trius Inc., 5049 Industrial Road, Farmingdale, N.J. 07727 in an amount not to exceed \$7,500.00.

DATED: July 10, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the meeting held on July 10, 2020.



Mark Zschack, Township Clerk

Record of Vote:

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|---------------|--------|--------|-----|-----|---------|--------|
| Mr. Chirip | | | | | | √ |
| Mr. Conkling | √ | | √ | | | |
| Mr. Qarmout | | √ | √ | | | |
| Mrs. Raffay | | | √ | | | |
| Mrs. Phillips | | | √ | | | |

RESOLUTION 2020-107
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

TO CANCEL BALANCES IN THE GENERAL CAPITAL FUND TO FUND BALANCE

BE IT RESOLVED that the Township Committee of the Township of Green authorizes the CFO to cancel the following balance in the amount of \$76,691.53 in the General Capital Fund to Fund Balance.

| | | |
|-------|--|-------------|
| FROM: | Ordinance #2014-07 – Imp. to Municipal Properties 04-215-55-987-020 | \$ 2,715.00 |
| FROM: | Ordinance #2019-06 – Hibler Road (DOT) 04-215-55-999-020 | \$29,124.61 |
| FROM: | Reserve: Road Improvements 04-226-55-100 | \$ 7,351.92 |
| FROM: | Reserve: Improvement to Municipal Properties 04-226-55-200 | \$37,500.00 |
| TO: | Fund Balance – General Capital | \$76,691.53 |

DATED: July 10, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on July 10, 2020.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|---------------|--------|--------|-----|-----|---------|--------|
| Mr. Chirip | | | | | | √ |
| Mr. Conkling | | √ | √ | | | |
| Mr. Qarmout | √ | | √ | | | |
| Mrs. Raffay | | | √ | | | |
| Mrs. Phillips | | | √ | | | |

ORDINANCE NO. 2020-06

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

**FULLY FUNDED CAPITAL ORDINANCE TO PROVIDE FUNDING FOR THE
PURCHASE OF ONE FORD F550 DIESEL SUPER DUTY UNIVERSAL
TRUCK AND EQUIPMENT
AND
APPROPRIATING THE SUM OF
\$4,000.00 FROM THE CAPITAL IMPROVEMENT FUND AND
\$76,000.00 FROM GENERAL CAPITAL FUND BALANCE FOR SAID PURCHASE**

BE IT ORDAINED by the Mayor and Township Committee of the Township of Green, County of Sussex, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Township Committee of the Township of Green hereby authorizes the following improvement:

- a. The Township Committee of the Township of Green hereby authorizes the purchase of a new Ford F550 Diesel Super Duty Universal Truck 4X4 from Route 23 Automall, 1301 Route 23, Butler, NJ 07405 in the amount, not to exceed, \$72,500.00. Said purchase is authorized utilizing N.J. State Contract-3063 17-Fleet-00241.
- b. The Township Committee of the Township of Green hereby authorizes the purchase of a new Western Tornado 8 foot-2.5 cubic yard Poly Electric Hopper Spreader from Trius Inc., 5049 Industrial Road, Farmingdale, N.J. 07727 in the amount, not to exceed, \$7,500.00. Said purchase is authorized utilizing the Educational Services Commission of New Jersey Cooperative.

The Township Committee appropriates the sum of \$4,000.00 from the Township's Capital Improvement Fund and \$76,000.00 from General Capital Fund Balance for said acquisition.

The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 2. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

NOTICE

The above entitled Ordinance was introduced and passed at first reading by the Green Township Committee at a meeting held on July 10, 2020, and after publication and a public hearing was finally adopted by the Green Township Committee at a meeting held on _____, 2020.

ORDINANCE NO. 2020-06
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

ATTEST:

TOWNSHIP OF GREEN
IN THE COUNTY OF SUSSEX

Mark Zschack, Township Clerk

Margaret "Peg" Phillips, Mayor

cc: Linda Padula, CFO

Record of Vote - Introduction:

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|---------------|--------|--------|-----|-----|---------|--------|
| Mr. Chirip | | | | | | √ |
| Mr. Conkling | | √ | √ | | | |
| Mr. Qarmout | √ | | √ | | | |
| Mrs. Raffay | | | √ | | | |
| Mrs. Phillips | | | √ | | | |

Record of Vote - Adoption:

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|---------------|--------|--------|-----|-----|---------|--------|
| Mr. Chirip | | | | | | |
| Mr. Conkling | | | | | | |
| Mr. Qarmout | | | | | | |
| Mrs. Raffay | | | | | | |
| Mrs. Phillips | | | | | | |

INTRODUCED: July 10, 2020

ADVERTISED: July 12, 2020

ADOPTED:

ADVERTISED: