

**GREEN TOWNSHIP COMMITTEE
MINUTES OF THE REGULAR MEETING
SEPTEMBER 9, 2020**

CALL TO ORDER

Mayor Phillips called the September 9, 2020, meeting of the Green Township Committee to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL:Present: Mr. James Chirip, Mr. Daniel Conkling (arrived at 7:10 p.m.), Mr. Bader Qarmout, Mrs. Virginia "Ginnie" Raffay and Mayor Margaret "Peg" Phillips

Also present: Mrs. Ursula Leo, Township Attorney; Mr. Mark Zschack, Township Clerk/Administrator; Mr. Watson Perigo, Municipal Department Head; and Mrs. Patty DeClesis, Deputy Clerk

OPEN PUBLIC SESSION #1 Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided.

Mr. Jeff Decker, 81 Forest Road, explained the drainage situation on Forest Road and the ongoing flooding issues in his property.

Mr. Paul Petsu, 83 Forest Road, explained the flooding issues with his home on Forest Road.

Mayor Phillips thanked Mr. Decker and Mr. Petsu for their comments. The Committee will consider their comments during the discussion regarding the drainage concerns. There being no further comments, Mayor Phillips closed Public Session #1.

CONSENT AGENDA:

1. RESOLUTIONS: (Approval of the Following)

- a. Resolution 2020-133 - Open Space Committee Appointments
- b. Resolution 2020-136 - Authorize ABC License - Pub 517
- c. Resolution 2020-137 - Authorize ABC License - Tranquility Liquors

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Resolution Adopted by the Sussex County Board of Chosen Freeholders on August 12, 2020, Opposing the Exclusive Use of Mail-in-Ballots for the General Election in November
- b. Resolution from Stillwater Township Opposing the Exclusive Use of Mail-in-Ballots for the General Election in November
- c. Resolution from Frankford Township Opposing the Exclusive Use of Mail-in-Ballots for the General Election in November
- d. Resolution from Fredon Township Opposing the Exclusive Use of Mail-in-Ballots for the General Election in November
- e. Letter Dated August 26, 2020, from Andover Township to Governor Murphy Regarding the Opening of Restaurants
- f. Letter Dated August 25, 2020, from Mayor Phillips to Mr. Paul Nusbaum Regarding Resignation from Open Space Advisory Committee

3. REPORTS: (Acceptance for Filing of the Following)

- a. Green/Newton Municipal Court Monthly Report - July 2020
- b. Animal Control Officer Report - April-June 2020
- c. Treasurer's Report - July 31, 2020

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- d. Trinca Airport Safety Self-Inspection Checklist - September 1, 2020
- e. Environmental Advisory Committee Minutes - March 3 and August 20, 2020
- f. Tax Collector's Report - August, 2020

4. APPLICATIONS: (Approval of the Following)

None

Mr. Qarmout motioned to move the Consent Agenda

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

DISCUSSIONS:

- a. **Operation of Drones Within Green Township Parks and Properties** - Mr. Pete Sklannik, Airport Manager, recommends to prohibit the operation of drones in or about any township properties without official consent. A draft ordinance was distributed to the Committee for consideration. Mr. Sklannik explained the licensed drone operators are required to provide notification and follow rules. An introduction ordinance will be on the agenda for consideration for the next Township Committee Meeting.
- b. **DPW Uniforms** - Mr. Zschack stated it was decided to upgrade the DPW uniforms. Samples of the new uniforms were on displayed and viewed by the Committee. The Committee agreed to move forward with ordering the new uniforms.
- c. **Recreation Committee Request for Drive-in-Movie** - The Recreation Advisory Committee has requested to hold a Drive-in Movie at Trinca Airport as a Halloween event in October. The Committee reviewed a memo outlining details of the event and provided comments and questions. The Committee approved the event with the Administrator overseeing the logistics of the event as well as streamlining some of the costs.
- d. **Grant Opportunities, NJDEP Ecological Restoration and Enhancement Projects** - Mr. Sklannik, Grant Writer, explained that he recommended to the Environmental Advisory Committee two ideas for grant opportunities. One is to convert storm water detention basins to "rain gardens" to reduce the ponding of water and direct the runoff into the water table. The second opportunity is to enhance the ability to fish to unobstructed passage within the fishing area on Kennedy Road over the Pequest River and to construct a fishing pier on the inside edge of the bridge to redirect individuals from fishing from Kennedy Road. After a brief discussion, the Committee authorized Mr. Sklannik to apply for the two grants.

Mr. Chirip motioned to authorize the Township Committee's approval and to authorize the Mayor and Township Clerk to sign the required documentation for submission of the grants.

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

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OLD BUSINESS:

- a. **Veterans Property Tax Relief** - Mayor Phillips stated that at the last meeting a discussion was held regarding the number of disabled veterans in Green Township. The Tax Assessor provided a list of disabled veterans that were granted relief through the State program. An Ordinance was adopted in 2018 to limit the retroactive period to year of application. After a brief discussion, Mayor Phillips suggested sending a letter to our local Senator and Assembly representatives for them to consider taking a look at property relief program. Discussion will continue at the September 21, Township Committee meeting.
- b. **Drainage Concerns Forest Road** - In the winter of 2018, Mr. Zschack was informed of a drainage issue on Forest Road that resulted in a dangerous icing situation on the roadway. The existing seepage pit was overflowing and causing this condition. In July of 2018, the Green DPW installed an additional seepage pit between 81 & 83 Forest Road to minimize icing on the road. Even though it mitigated most of the flooding there was still a problem after very heavy rains. On October 21, 2019, Township Engineer, Cory Stoner presented three options to consider. It was decided at this time to start a review of the lake as a whole to expose additional drainage problems. This review has been stalled due to the current crises. Since then we have received communications that the dwellings located at 81 & 83 Forest Road have experienced additional water runoff from the seepage pit. After an additional review of this situation a new plan is being created to help mitigate water runoff to seven properties instead of the two properties. In conjunction with this plan there will also be an examination of the outlet pipe that runs from Shore Road to Lake Tranquility as well as securing any drainage easements that are warranted. We are asking the Township Committee to consider the authorization of a bid to construct a drainage pipe along Forest Road to an existing drainage easement located on Block 57, Lot 30. Once the bids are received, financing will need to be put in place if the bids are less than \$100,000. We propose to utilize monies from the DPW budget for road repair. If over \$100,000, we will develop a plan, but we cannot consider this project until bids are received. A resolution to authorize a bid is on the agenda for the Committee's consideration.

NEW BUSINESS:

- a. Resolution 2020-126 - Authorizing Cancellation and Refund of Taxes for Totally Disabled Veteran, Block 19, Lot 54

Motion: Mrs. Raffay

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

- b. Resolution 2020-127 - Requesting Permission for the Dedication by Rider for Memorial Bench Program Trust Fund Required by NJSA 40A:5-29

Motion: Mr. Chirip

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			

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Mrs. Phillips	X			
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c. Resolution 2020-128 - Authorize Title Services for Farmland Preservation Purposes

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

d. Resolution 2020-129 - Authorize Survey Services for Farmland Preservation Purposes

Motion: Mr. Qarmout

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

e. Resolution 2020-130 - Bills List (08/13/2020 to 09/03/2020)

Motion: Mrs. Raffay

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

f. Resolution 2020-131 - Developers Escrow Trust (08/13/2020 to 09/03/2020)

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

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g. Resolution 2020-132 - Vacation Payout for David Diehl

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

h. Resolution 2020-134 - Authorize Placement of Memorial Bench

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

i. Resolution 2020-135 - Authorize Provisional Zoning Officer

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

j. Resolution 2020-138 - Authorize 2020 Tax Refund - Robertson

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

k. Resolution 2020-139 - Authorize Bid for Drainage Improvements to Forest Road

Motion: Mr. Conkling

Seconded: Mr. Chirip

Discussion: None

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	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

I. Minutes ready for approval - August 17, 2020 Regular and Executive Sessions

Motion: Mrs. Raffay

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			X	
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

EverGreen Park Enhancement - After attending a class on how to repair sports courts the DPW successfully refurbished the courts in EverGreen Park. The cracks in the basketball courts have been sealed and lines repainted. This repair has the potential of extending the life of the courts for a few more years. The tennis court was also cleaned, crack sealed and lines repainted.

DPW will be purchasing new trash and recycling contains for EverGreen Park. The cost will be covered by funds from Recycling and Clean Committees grants.

Tranquility Farms Oktoberfest - Tranquility Farms submitted a Public Event Notification Form for September 18-20, to hold an Oktoberfest Event. The Sussex County Agriculture Development Board is aware and to my knowledge has not presented any objections to this event.

Rabies Clinic - The decision should be made tonight if the township will sponsor a free rabies clinic on November 7, 2020. In this age of COVID we would need 3 people working the tables to process forms and 2 DPW employees to regulate the line and parking. The clinic is held from 9:00 a.m. to 11:00 a.m. at the DPW garage and there are 300 doses available. There is potential to run the clinic outside and vaccinate the animals just outside the resident's cars. This method would need extra logistical planning to fill out forms and ensure safety in the parking lot. The Committee agreed to hold the Rabies Clinic on November 7, in the DPW garage.

Community Yard Sale - The Recreation Advisory Committee has scheduled the Community Yard Sale for October 3rd (rain date October 4). The decision should also be made tonight if this event will be held. This event is advertised with a \$5.00 fee to be placed on a map that will be distributed to any interested party as well as advertising. The Committee approved to hold the Community Yard Sale.

Solar at Trinca - Mr. Zschack distributed a draft Request of Bids for a solar project on the property next to Trinca Airport. A discussion will be placed on the October 5th agenda with the prudent professionals attending.

Lake Tranquility Water Level - Mr. Matt Cohen, President of the Lake Tranquility Community Club, has some major concerns about the water level at Lake Tranquility. The water level is approximately 18 inches lower than

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normal but there is water below the dam. There is a worry that there might be a leak in the dam. The Township Engineer has been asked to do a visual inspection this week and return comment.

Miscellaneous Items - The main sign located at the entrance to Trinca Airport was recently stolen and a police report was filed today.

Regular office hours are now restored at the municipal building 8:30 a.m. to 3:30 p.m.

The Personnel Subcommittee will be evaluating the current professionals for consideration in 2021.

MATTERS FROM THE GOVERNING BODY: Mr. Chirip stated that it is good to be back to live meetings.

Mr. Qarmout stated that it is good to be back and that we are slowly getting back to normal.

Mr. Conkling stated that he agrees.

Mayor Phillips stated that she is glad to see everyone. Mayor Phillips shared that there has been a slight increase in positive cases of COVID-19 in Green Township.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Mr. Perigo noted no matters for discussion.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mrs. Leo noted no matters for discussion.

OPEN PUBLIC SESSION #2: Mayor Phillips opened the meeting for public comments.

Mr. Matt Cohen, 28 Highland Avenue, President of the Lake Tranquility Community Club, stated his concerns that the water level in the lake seems to be too low. Mayor Phillips explained that the Township Engineer will conduct an inspection.

Mr. Jeff Decker, 81 Forest Road, thanked the Committee for their attention on the drainage issue with Forest Road. Mr. Decker suggested reaching out to the local energy provider with regards to lighting for a drive-in movie.

EXECUTIVE SESSION: Resolution ES2020-10 - Contract Negotiations - Fire Truck Agreement

Mr. Qarmout motioned to enter Executive Session at 8:39 p.m.

Seconded: Mr. Conkling

Discussion: None

All were in favor.

The Committee returned to Open Session at 8:52 p.m.

Mr. Qarmout motioned to close Executive Session and return to Open Session

Seconded: Mr. Conkling

Discussion: None

All were in favor.

Mayor Phillips announced the next Township Committee Meeting is scheduled for Monday, September 21, 2020, at 7:00 p.m.

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ADJOURNMENT:


Mr. Chirip motioned to adjourn at 8:52 p.m.

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: September 21, 2020

RESOLUTION 2020-133
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

OPEN SPACE COMMITTEE APPOINTMENTS

BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointment as member of the Green Township Open Space Committee commencing this date.

Louis Caruso, Chairperson	3-year term expiring December 31, 2021
Gladys Golder	3-year term expiring December 31, 2021
Daniel Conkling	1-year term expiring December 31, 2020
John Lynch (Replacing Paul Nusbaum)	3-year term expiring December 31, 2022
Richard Conklin	3-year term expiring December 31, 2021
Stephen Slota (Alternate #1) Replacing John Lynch	2-year term expiring December 31, 2021
William "Bob" Olivier (Alternate #2) Replacing Stephen Slota	2-year term expiring December 31, 2020

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Patty DeClesis, Open Space Secretary

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-136
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPROVAL OF LIQUOR LICENSE

WHEREAS, Pub 517, Inc., License Name has applied for the renewal of License No. 1908-33-002-012 to the State of New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, the Governing Body of the Township of Green is not aware of any circumstances or provisions or law or local ordinance which would prohibit this issuance of the license renewal.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following Plenary Retail/Consumption License be hereby approved for renewal for the license period July 1, 2020, through June 30, 2021.

PUB 517, INC.
50 Stuyvesant Road, Green Township, NJ 07879
License No. 1908-33-002-012

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Division of ABC
Pub 517, Inc.

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-137
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPROVAL OF LIQUOR LICENSE

WHEREAS, Tranquility Liquors Co., Inc. License Name has applied for the renewal of License No. 1908-44-001-012 to the State of New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, the Governing Body of the Township of Green is not aware of any circumstances or provisions or law or local ordinance which would prohibit this issuance of the license renewal.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following Plenary Retail Distribution License be hereby approved for renewal for the license period July 1, 2020, through June 30, 2021.

TRANQUILITY LIQUORS CO., INC.
57 Decker Pond Road, Green Township, NJ 07821
License No. 1908-44-001-012

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Division of ABC
Tranquility Liquors Co., Inc.

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-126
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF TAXES FOR
TOTALLY DISABLED VETERAN, BLOCK 19, LOT 54**

WHEREAS, Brett Robertson, who resides at and is the assessed owner of certain real estate in the Township of Green, County of Sussex, State of New Jersey known as Block 19, Lot 54 located at 19 Summit Road, was declared a 100% permanent and totally disabled veteran; and

WHEREAS, Brett Robertson has applied for and been granted the status of Totally Disabled Veteran by the United States Veteran's Administration as of June 12, 2020; and

WHEREAS, the Green Township Tax Assessor received the application on July 16, 2020, and has confirmed Brett Robertson is qualified to receive said exemption; and

WHEREAS, pursuant to N.J.S.A. 54:4-3.30, any such disabled veteran is entitled to tax exempt status for their home; and

WHEREAS, per Township of Green Ordinance 2018-02:

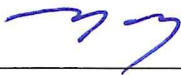
2-64 100% Disabled Veterans Tax Refund.

For a veteran, or his or her surviving spouse or domestic partner, entitled to exemption under N.J.S.A. 54:4-3.30, after a formal written request for retroactive refund of property taxes, submitted to the Township Tax Assessor with all required documentation, including the Total Disability Termination Letter issued by the United States Department of Veterans Affairs, the Township Committee, by appropriate resolution, shall refund taxes previously paid only for the calendar year in which the claim of the veteran, or his or her surviving spouse or domestic partner was submitted to the Township Tax Assessor. No further or additional refund of taxes shall be permitted, regardless of the date of the disability of the veteran as determined by the United States Department of Veterans Affairs.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the property known as 19 Summit Road, Block 19, Lot 54 is hereby exempt from taxation since the property owner, Brett Robertson, is a 100% totally and permanently disabled veteran, and any property taxes on said property paid after June 12, 2020, shall be cancelled / refunded from the 2020 tax billing.

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

Resolution 2020-126
Township Committee – Township of Green
County of Sussex, State of NJ

cc: Karen Ferrone, Tax Collector
Linda Padula, CFO
Penny Holenstein, Tax Assessor

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling			√			
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mrs. Phillips			√			

RESOLUTION 2020-127
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR
MEMORIAL BENCH PROGRAM TRUST FUND REQUIRED BY NJSA 40A:5-29**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, NJSA 40A:5-29 provides for receipt of donations – acceptance of bequests and gifts by the municipality to provide for the operating costs to administer this act; and

WHEREAS, NJSA 40A:4-39 provides the dedicated revenues anticipated from the Memorial Bench Program Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or another legal requirement.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Green, Sussex County, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Memorial Bench Program/Township of Green.
2. The Clerk of the Township of Green, County of Sussex is hereby directed to forward two (2) certified copies of the Resolution to the Director of the Division of Local Government Services.

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mrs. Phillips			√			

RESOLUTION 2020-128
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RESOLUTION AUTHORIZING TITLE SERVICES FOR
FARMLAND PRESERVATION PURPOSES

WHEREAS, the owner of Block 19, Lot 10 has indicated an interest in placing his farm into Farmland Preservation and received their Green Light letter from the State Agriculture Development Committee (SADC) on August 7, 2019; and

WHEREAS, title services are required related to the preservation of this property, for which quotes were requested; and

WHEREAS, the Township has received two quotes to provide the necessary title services: Title Lines for \$1,009.00 and First American Title Insurance Company for \$1,479.00; and

WHEREAS, Title Lines has provided the lowest quote for the necessary title work in the amount of \$1,009.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that the Township shall engage the services of Title Lines at the quoted price of \$1,009 to perform title services for Block 19, Lot 10.

Dated: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-129
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RESOLUTION AUTHORIZING SURVEY SERVICES FOR
FARMLAND PRESERVATION PURPOSES

WHEREAS, the owner of Block 19, Lot 10 has indicated an interest in placing his farm into Farmland Preservation and received their Green Light letter from the State Agriculture Development Committee (SADC) on August 7, 2019; and

WHEREAS, the Farmland Preservation Program requires a survey of the property for Farmland Preservation purposes; and

WHEREAS, the Township has received two quotes to provide the necessary survey services: Pequest Engineering Company for \$10,850.00 and DMC Associates, Inc. Land Surveyors for \$14,150.00; and

WHEREAS, Pequest Engineering Company has provided the lowest quote for the necessary survey work in the amount of \$10,850.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that the Township shall engage the services of Pequest Engineering Company at their quoted price of \$10,850.00 to perform the survey of Block 19, Lot 10.

Dated: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mrs. Phillips			√			

RESOLUTION 2020-130
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (08/13/2020 to 09/03/2020)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 08/13/2020 to 09/03/2020 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling			√			
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mrs. Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 09/09/2020 For bills from 08/13/2020 to 09/03/2020

Check#	Vendor	Description	Payment	Check Total
327	33 - AT&T	PO 14517 Long Distance	77.77	77.77
9828	189 - Ben Shaffer & Associates, Inc.	PO 14704 Tennis Net	207.94	207.94
9829	14 - Blue Diamond Disposal, Inc.	PO 14587 2020 Waste & Recycling Collection	25,000.00	25,000.00
9830	1908 - Brady & Correale, LLP	PO 14520 Legal Services - Land Use Board	150.00	150.00
9831	236 - Cahills Farm	PO 14535 Opening & Closing of Park Gates	491.66	491.66
9832	2041 - Cory Brothers, Inc.	PO 14573 Truck Repairs	976.45	976.45
9833	1232 - EM Signs LLC	PO 14436 Various Signs	310.00	
		PO 14436 Various Signs	350.00	660.00
9834	1380 - Garden State Labs Inc.	PO 14502 Water Test MB	60.00	60.00
9835	1846 - Gebhardt and Kiefer, P.C.	PO 14562 Green Twp (Holenstein) ads Wolosky, Jess	54.97	54.97
9836	528 - Griffith-Allied Trucking LLC	PO 14420 Diesel Fuel Delivery	776.54	
		PO 14619 Gasoline Delivery	254.14	1,030.68
9837	120 - Harold E. Pellow & Associates, Inc.	PO 14566 Municipal Engineering Services	3,483.27	3,483.27
9838	188 - Home Depot Credit Services	PO 14440 Supplies	570.92	570.92
9839	190 - JCP&L	PO 14501 Street Lighting	38.99	38.99
9840	1372 - Joe's Heating & Cooling Service	PO 14548 Repair - DPW Building	163.50	163.50
9841	58 - Kay Printing	PO 14680 Supplies for Construction Dept	351.94	351.94
9842	336 - Keller Welding LLC	PO 14453 Repair-Rail Mower	520.00	520.00
9843	1632 - Laddey, Clark & Ryan LLP	PO 14697 Legal Services fo July 2020	4,442.70	4,442.70
9844	109 - Montague Tool & Supply Co, Inc.	PO 14446 Janitorial Supplies & Small Tools	571.62	571.62
9845	1960 - Navitend	PO 14394 2020 Agreement Office 365	800.00	800.00
9846	1404 - Northeast Janitorial Supply, Inc.	PO 14451 Janitorial Supplies	57.93	57.93
9847	1892 - PenTeleData	PO 14533 Internet Service for MB	170.90	170.90
9848	2047 - Quadient Leasing USA, Inc.	PO 14686 Postage Labels	21.46	21.46
9849	2063 - Robertson, Brett T & Sheryl A	PO 14706 Property Tax Refund	3,797.15	3,797.15
9850	2016 - Schenck, Price, Smith & King, LLP	PO 14550 Legal Services - Tax Appeals	660.98	660.98
9851	1914 - SealMaster	PO 14492 Repairs	437.91	437.91
9852	905 - Service Electric Cable of NJ, Inc.	PO 14476 Cable boxex-DPW	8.95	
		PO 14477 Cable Boxes-MB	3.47	12.42
9853	69 - Storr Tractor Co.	PO 14611 Mower Parts	2,619.21	2,619.21
9854	277 - Stuber Insurance Agency Inc.	PO 14696 Auto Insurance/Umbrella Squad	11,926.04	11,926.04
9855	114 - Sussex County MUA	PO 14498 Municipal/Household Waste	11,882.26	11,882.26
9856	179 - Sussex County Rental Center	PO 14468 Equipment Rentals	48.74	48.74
9857	76 - Tomar Industries, Inc.	PO 14486 Janitorial Supplies	119.92	119.92
9858	1839 - Treasurer, State of NJ	PO 14572 Life Hazard inspections	191.00	191.00
9859	34 - Verizon	PO 14698 August Phone Bill 2020	963.00	963.00
9860	29 - Verizon Wireless	PO 14532 Modem-OEM 2020	38.01	38.01
9861	1236 - W.W.Grainger Inc.	PO 14459 Supplies	27.36	27.36
TOTAL				72,626.70
Total to be paid from Fund 01 CURRENT FUND		72,316.70		
Total to be paid from Fund 04 GENERAL CAPITAL		310.00		
		=====		
		72,626.70		

Checks Previously Disbursed

9826	NJ State League of Municipalities	PO# 14705	2020 Registration	165.00	9/03/2020
9825	Green Twp Board of Education	PO# 14392	School Tax	820,639.42	9/02/2020
9824	NJ State League of Municipalities	PO# 14700	2020 Registration	165.00	8/27/2020
9999	Payroll Account		8/28/2020	36,323.41	8/27/2020
9823	NJ Motor Vehicle Commission	PO# 14419	Title for DPW Sweeper	60.00	8/17/2020

				857,352.83	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	857,352.83	72,316.70	929,669.53
Fund 04 GENERAL CAPITAL		310.00	310.00

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 09/09/2020 For bills from 08/13/2020 to 09/03/2020

Check#	Vendor	Description	Payment	Check Total
<hr/>				
	BILLS LIST TOTALS	857,352.83	72,626.70	929,979.53
				=====

RESOLUTION 2020-131
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (08/13/2020 to 09/03/2020)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 08/13/2020 to 09/03/2020 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

List of Bills - (1410101002) CASH - Developers Escrow-SB One Bank**DEVELOPERS ESCROW TRUST**

Meeting Date: 09/09/2020 For bills from 08/13/2020 to 09/03/2020

Check#	Vendor	Description	Payment	Check Total
7455	1908 - Brady & Correale, LLP	PO 14519 PB1305 Crossed Keys	75.00	
		PO 14561 LU1903 Tommaso	75.00	
		PO 14699 LU1902 Forest Flats LLC	675.00	825.00
7456	1937 - Harold E. Pellow & Associates, Inc.	PO 14509 LU1902 Forest Flats LLC	301.88	
		PO 14597 SE1807 Airside, Inc.	41.88	
		PO 14600 LU1808 Airside, Inc.	188.44	
		PO 14707 SE1904 Forest Flats LLC	104.69	
		PO 14708 SE1805 Shamy	41.88	
		PO 14709 SE1316 Occhifinto	125.62	
		PO 14710 LU1614 Shamy	272.19	
		PO 14711 Inspections 5103 Crossed Keys	444.06	1,520.64
7457	1937 - Harold E. Pellow & Associates, Inc.	PO 14712 R01809 Elizabethtown Gas	130.00	130.00
TOTAL				2,475.64
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		2,475.64		
		=====		
		2,475.64		

RESOLUTION 2020-132
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

REVIEW OF SICK/VACATION PAYOUT

BE IT RESOLVED, by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the attached confirmation of paid sick/vacation time for David Diehl was reviewed and approved for payment.

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			




Township of Green

P.O. BOX 65, 150 KENNEDY RD.
TRANQUILITY, N.J. 07879
TELEPHONE: (908) 852-9333
FAX: (908) 852-1972

Diehl, David
Vacation, Sick Payout
Hire Date- February 1, 2014
Termination Date- August 31, 2020

	VACATION	SICK	PERSONAL
2019 Days carried over	0.60	17.00	-
2020 Prorated days (January - August)			
2.40 Vacation days , 3.0 Sick days	1.60	2.00	-
Sub-total	2.20	19.00	-
Days used through August 31, 2020	2.00	-	-
BALANCE	0.20	19.00	-
Sick Payout 0 full days per personal manual		9.50	
Vacation Payout	0.20		
Total Pay			2980.71



David Diehl

Aug. 27, 2020

Date



Mark Zschack
Clerk/Administrator

8/27/2020

Date

RESOLUTION 2020-134
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

RESOLUTION AUTHORIZING INSTALLATION OF MEMORIAL BENCH

WHEREAS, the Township Committee of the Township of Green desired to create the Green Township Memorial Bench Program, to provide a means to honor the memory of an individual(s) through a lasting tribute; and

WHEREAS, the Township Committee on July 15, 2020, adopted Resolution 2020-92 establishing a Township Memorial Bench Program; and

WHEREAS, N.J.S.A. 40A:5-29 authorizes the Township to accept bequests, legacies and gifts made to it and is empowered to utilize such bequests, legacies and gifts in the manner set forth in the conditions of the bequest, legacy or gift, provided, however, that such bequest, legacy or gift shall not be put to any use which is inconsistent with relevant laws; and

WHEREAS, all purchases and expenditures for memorial benches and plaques shall be made from the Memorial Bench Program Trust Fund, as established in Resolution 2020-127; and

WHEREAS, an application has been received with a request to install a memorial bench at Ever Green Park from Friends of Carolyn Kazar, c/o Cyndi Bresney.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that the application and request to install a memorial bench at EverGreen Park is therefore approved as follows:

1. Plaque Information "In Loving Memory of Carolyn Kazar"
2. Location as depicted on Appendix A

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-135
TOWNSHIP COMMITTEE -TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZE PROVISIONAL APPOINTMENT OF ZONING OFFICER

WHEREAS, David Diehl resigned his position as the Zoning Officer for the Township of Green effective August 31, 2020; and

WHEREAS, the Personnel Subcommittee of the Green Township Committee interviewed Mr. Craig Bollmann and recommended him to fill the Zoning Officer position as a provisional employee; and

WHEREAS, it has been determined that it is in the best interest of the Township to hire a provisional Zoning Officer pending processing through Civil Service; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Green in the County of /Sussex and State of New Jersey confirms the provisional appointment of Craig Bollmann to the Zoning Officer Position subject to the following terms and conditions:

1. The provisional appointment is to be effective August 28, 2020.
2. Mr. Bollmann will be paid at a rate of \$34.00 per hour.
3. Mr. Bollmann will work a minimum of ten (10) hours per week and will have regular office hours scheduled on Wednesday from 10:00 am until 12:00 pm and Fridays as needed.
4. The remaining hours are considered flex hours and are to be determined by the Zoning Officer with the administration's approval.
5. Additional hours may be warranted but must be preapproved by the administration.
6. Mr. Bollmann will perform Zoning Officer duties as outlined in the General Ordinances of the Township.

BE IT FURTHER RESOLVED that his employment is subject to the usual terms and conditions as set forth in the Township of Green Personnel Policy Manual, as well as New Jersey Court Rules and Civil Service Law.

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-138
TOWNSHIP COMMITTEE- TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZE REFUND AND CANCELLATION 2020 TAXES, BLOCK 19, LOT 54

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the Tax Collector is hereby authorized to make the following corrections to the tax records of the Township of Green in accordance with Title 54 Laws of the State of New Jersey more specifically 54:4:99.

BLOCK	LOT	NAME AND ADDRESS
19	54	Robertson, Brett T. and Sheryl A. 19 Summit Road Andover, NJ 07821

REFUND: Refund 2020 taxes in the amount of \$3,797.15
From the date of application of June 12, 2020.

REASON: Property owner is a Totally Disabled Veteran
and entitled to tax exempt status in accordance
with the New Jersey Division of Taxation statute
54:4-3.3.30.


Karen Ferrone, Tax Collector

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

cc: Karen Ferrone, Tax Collector
Linda Padula, CMFO
Penny Holenstein, Tax Assessor

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling	√		√			
Mr. Qarmout			√			
Mrs. Raffay			√			
Mrs. Phillips			√			

RESOLUTION 2020-139
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RESOLUTION AUTHORIZING PUBLIC BIDDING FOR
DRAINAGE IMPROVEMENTS TO FOREST ROAD

WHEREAS, the Township of Green has determined that the need exists to make drainage improvements to Forest Road; and

WHEREAS, the scope and extent of the work requires that the work be publically bid pursuant to the Local Public Contracts Law; and

WHEREAS, the Township wishes to publicly bid drainage infrastructure improvements to create an outlet to an existing seepage pit located in front of Block 57 lots 34 & 35.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green that the Township of Green authorizes the Municipal Clerk and Township Engineer to advertise for and receive public bids for drainage infrastructure improvements to Forest Road.

DATED: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling	√		√			
Mr. Qarmout			√			
Mrs. Raffay			√			
Mrs. Phillips			√			

RESOLUTION ES 2020-10
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☒ Contract Negotiation ☐ Real Property
☐ Public Safety ☐ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: September 9, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on September 9, 2020.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mrs. Phillips			√			