

# GREEN TOWNSHIP COMMITTEE – REORGANIZATIONAL MEETING JANUARY 2, 2019

## CALL TO ORDER

The January 2, 2019, reorganizational meeting of the Green Township Committee was called to order by Mr. Mark Zschack, Township Clerk at 7:00 p.m.

## PLEDGE OF ALLEGIANCE

**ADEQUATE NOTICE:** Mr. Zschack read the statement of adequate notice.

Mr. Zschack read the statement of determination, announced that Mr. Daniel C. Conkling was duly elected November 6, 2018, to fill the office of Township Committee for a three-year term.

**ROLL CALL:** Present: Mr. James Chirip, Mrs. Peg Phillips, Mr. Bader Qarmout and Mrs. Ginnie Raffay

Absent: Mr. Daniel Conkling

Mr. Chirip motioned to excuse the absent member.

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

Also present: Mr. Mark Zschack, Township Clerk; Mrs. Ursula Leo, Township Attorney; and Mrs. Patty DeClesis, Deputy Clerk

## NOMINATIONS FOR MAYOR FOR 2019

1. Call for Nominations: Mr. Zschack called for nominations for the Office of Mayor. Mr. Qarmout acknowledged the public service of Mr. Conkling in 2018 and thanked him for his strong leadership, above and beyond. Mr. Qarmout nominated Mr. Daniel Conkling for Mayor 2019. Mr. Chirip seconded the nomination.
2. Close of Nominations: There being no further nominations, Mr. Zschack closed nominations.
3. Resolution 2019-01 - Appoint Mayor

Motion: Mr. Qarmout

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			

Congratulations Mayor Conkling!

## NOMINATIONS FOR DEPUTY MAYOR FOR 2019

1. Call for Nominations: Mr. Zschack called for nominations for the Office of Deputy Mayor. Mr. Chirip nominated Mrs. Peg Phillips for Deputy Mayor 2019. Mrs. Raffay seconded the nomination.
2. Close of Nominations: There being no further nominations, Mr. Zschack closed nominations.
3. Resolution 2019-02 - Appoint Deputy Mayor

Motion: Mr. Chirip

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			

# GREEN TOWNSHIP COMMITTEE – REORGANIZATIONAL MEETING

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4. Oath of Office for Deputy Mayor - Mr. Zschack administered the Oath of Office for Deputy Mayor to Mrs. Phillips. Congratulations Deputy Mayor Phillips!

### DEPUTY MAYOR PHILLIPS PRESIDING

Mrs. Phillips announced that with the absence of Mayor Conkling, comments to be made by the Mayor will be done at the next Township Committee Meeting.

### RESOLUTIONS:

#### Consent Agenda 1. Administration Resolutions

Resolution 2019-03 - Establish Meeting Schedule for 2019

Resolution 2019-04 - Establish 2019 Holidays

Resolution 2019-05 - Designate Official Newspapers

Resolution 2019-06 - Appointment of Township Officials

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

#### Consent Agenda 2. Township Professionals Appointments/Contracts

Resolution 2019-07 - Appointment of Township Auditor

Resolution 2019-08 - Appointment of Township Engineer

Resolution 2019-09 - Appointment of Professional Planner

Resolution 2019-10 - Appointment of Bond Counsel

Resolution 2019-11 - Appointment of Computer Technical Assistant

Resolution 2019-12 - Appointment of Open Space Advisor

Resolution 2019-13 - Appointment of Special Conflict Counsel

Resolution 2019-15 - Appointment of Special Project Engineer

Mrs. Phillips asked for the removal of Resolution 2019-14 and Resolution 2019-16 from Consent Agenda 2 and be voted on separately.

Mr. Chirip motioned to approve Consent Agenda 2 with the removal of Resolution 2019-14 and Resolution 2019-16.

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

Resolution 2019-14 - Appointment of Township Attorney

Resolution 2019-16 - Appointment of Township Professionals

Motion: Mr. Chirip

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips			X	

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Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

### Consent Agenda 3. Board/Committee Appointments - Appointments by Committee

Resolution 2019-17 - Open Space Advisory Committee Appointments

Resolution 2019-18 - Agricultural Advisory Committee Appointments

Mr. Chirip motioned to approved Consent Agenda 3

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

### Consent Agenda 4. Board/Committee Appointments - Appointments by Mayor

Resolution 2019-21 - Land Use Board Appointments

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

### Consent Agenda 5. Financial

Resolution 2019-22 - Fix Fees for Delinquent Taxes and/or Assessments

Resolution 2019-23 - Authority to Sign for Expenses

Resolution 2019-24 - Model Cash Management Plan

Resolution 2019-25 - Authorize Temporary Appropriations (Temporary Budget)

Resolution 2019-26 - Authorize the Finance Office to Maintain Petty Cash Fund

Resolution 2019-27 - Self-Examination of Budget

Mrs. Phillips asked for the removal of Resolution 2019-28 from Consent Agenda 5 and be voted on separately.

Mr. Chirip motioned to approve Consent Agenda 5 with the removal of Resolution 2019-28.

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

Resolution 2019-28 - Signature Authorization Attorney and Assessor for Appeals

Motion: Mr. Chirip

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			



# GREEN TOWNSHIP COMMITTEE – REORGANIZATIONAL MEETING

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Mrs. Phillips			X	
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

### Consent Agenda 6.

Resolution 2019-29 - Authorize Tonnage Grant Application

Resolution 2019-30 - Appointment of Officials for the Newton/Green Municipal Court

Resolution 2019-31 - Authorize Phoenix Advisors Continuing Disclosure Agreement for 2019

Resolution 2019-33 - Appointment of Fire Department Officers

Resolution 2019-34 - Waive Claimant Certification

Resolution 2019-36 - Authorize Interlocal Service Agreement Construction Department

Motion: Mr. Chirip

Seconded: Mrs. Raffay

Discussion: Mr. Chirip withdrew his motion for Consent Agenda 6 and asked for the removal of Resolution 2019-35 to be discussed and voted on separately.

Seconded: Mr. Qarmout

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

Resolution 2019-35 - Authorize Contract Space Farms Deer Carcass Removal

Motion: Mr. Chirip

Seconded: Mr. Qarmout

Discussion: Mr. Chirip asked what the cost is for deer carcass removal. Mrs. Phillips stated the cost is \$31.00 per deer.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

### Consent Agenda 7.

Minutes ready for approval - December 17, 2018, regular session

Mrs. Raffay motioned to approve the minutes of December 17, 2018.

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling				X

**NEW BUSINESS:** Mrs. Phillips noted the addition of a discussion of Resolution 2019-13 Appointment of Special Conflict Counsel that was just approved in Consent Agenda 2.

Mrs. Raffay asked if Mr. Kelly, Special Conflict Counsel had to resign last year based upon his appointment with the County. Mr. Zschack stated that he did not resign, however the Township Committee appointed another Special Conflict Counsel to have just in case the current Special Counsel has a conflict with the County.



**GREEN TOWNSHIP COMMITTEE – REORGANIZATIONAL MEETING  
JANUARY 2, 2019**

**OLD BUSINESS:** None

**DISCUSSIONS:** None

**CORRESPONDENCE:** None

**MATTERS FROM THE TOWNSHIP CLERK:** Mr. Zschack wished everyone a Happy New Year and look forward to a fantastic 2019.

**MATTERS FROM THE GOVERNING BODY:** Mr. Chirip is looking forward to a great 2019. It has been a pleasure working with everyone in 2018 as well as the professionals and staff.

Mrs. Raffay concurs with Mr. Chirip.

Mr. Qarmout is grateful for 2018 and look forward to a beautiful and bright 2019. Mr. Qarmut looks forward to the continued spirit of working together for Green Township.

Mrs. Phillips concurs with everyone and wished everyone a Happy New Year. The chemistry of the Township Committee is wonderful and it is a pleasure to work with everyone.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** Thanked the Committee for the reappointment and looks forward to working with everyone.

**MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD:** Not in attendance.

**PUBLIC COMMENTS AND/OR QUESTIONS:** No public members were present.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

Mr. Chirip motioned to adjourn at 7:18 p.m.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

**\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES**



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Mark Zschack, RMC  
Township Clerk

Date Approved: January 16, 2019

**RESOLUTION 2019-01**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF MAYOR 2019**

**BE IT RESOLVED** by the Township Committee of the Township of Green to appoint Daniel Conkling to the position of Mayor for the term of January 1, 2019 to December 31, 2019.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.



\_\_\_\_\_  
Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip		√	√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay			√			

**RESOLUTION 2019-02**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF DEPUTY MAYOR 2019**

**BE IT RESOLVED** by the Township Committee of the Township of Green to appoint Margaret "Peg" Phillips to the position of Deputy Mayor for the term of January 1, 2019 to December 31, 2019.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			



**RESOLUTION 2019-03  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
SUSSEX COUNTY, NEW JERSEY**

**MEETING SCHEDULE  
FOR JANUARY 2019 THROUGH JANUARY 2020**

**WHEREAS**, the Open Public Meetings Act N.J.S.A. 10:4-19 requires that every public body shall post and maintain posted throughout the year for the purpose of public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year;

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, that public meetings of the Green Township Committee shall be held during 2019 on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month (exceptions noted thus \*) at the Municipal Building, 150 Kennedy Road, Tranquility, New Jersey in said Township as follows:

**2019 MEETING SCHEDULE**

<b>DATE:</b>	<b>Time:</b>
<b>JANUARY, Wednesday 2<sup>nd</sup>* &amp; Wednesday 16<sup>th</sup>*</b>	<b>7:00 p.m.</b>
<b>FEBRUARY, 4<sup>th</sup> &amp; Wednesday 20<sup>th</sup>*</b>	<b>7:00 p.m.</b>
<b>MARCH, 4<sup>th</sup> &amp; 18<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>APRIL, 1<sup>st</sup> &amp; 15<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>MAY, 6<sup>th</sup> &amp; 20<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>JUNE, 17<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>JULY, 15<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>AUGUST, 19<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>SEPTEMBER, Wednesday 4<sup>th</sup>* &amp; 16<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>OCTOBER, 7<sup>th</sup> &amp; 21<sup>st</sup></b>	<b>7:00 p.m.</b>
<b>NOVEMBER, 4<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>DECEMBER, 2<sup>nd</sup> &amp; 16<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>2020 JANUARY, 6<sup>th</sup>* &amp; Wednesday 22<sup>nd</sup>*</b>	<b>7:00 p.m.</b>

**BE IT FURTHER RESOLVED** that the above schedule and any revision thereof shall be posted on the bulletin board in the Municipal Building and mailed to the New Jersey Herald and the Star Ledger, and upon prepayment of mailing and processing costs, to all persons requesting copies of such schedule or any revision thereof.

**BE IT FURTHER RESOLVED** that said meetings shall be conducted in accordance with *Roberts Rules of Order*.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip			√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			

**RESOLUTION 2019-04**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**2019 HOLIDAYS**

**BE IT RESOLVED** by the Township Committee of the Township of Green that the following shall be and are the official holidays to be observed by the Green Township employees for the year 2019:

<b>NEW YEAR'S DAY</b>	<b>JANUARY 1</b>
<b>MARTIN LUTHER KING, JR. DAY</b>	<b>JANUARY 21</b>
<b>LINCOLN'S BIRTHDAY</b>	<b>N/A</b>
<b>PRESIDENT'S DAY</b>	<b>FEBRUARY 18</b>
<b>GOOD FRIDAY</b>	<b>APRIL 19</b>
<b>MEMORIAL DAY</b>	<b>MAY 27</b>
<b>INDEPENDENCE DAY</b> (July 5 in lieu of Lincoln's Birthday)	<b>JULY 4 and 5</b>
<b>LABOR DAY</b>	<b>SEPTEMBER 2</b>
<b>COLUMBUS DAY</b>	<b>OCTOBER 14</b>
<b>VETERAN'S DAY</b>	<b>NOVEMBER 11</b>
<b>THANKSGIVING DAY</b>	<b>NOVEMBER 28</b>
<b>DAY AFTER THANKSGIVING</b> (in lieu of Election Day)	<b>NOVEMBER 29</b>
<b>CHRISTMAS DAY</b>	<b>DECEMBER 25</b>
<b>MAYOR'S HOLIDAY</b>	<b>TBD</b>

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip			√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			

**RESOLUTION 2019-05**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

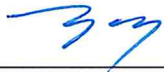
**DESIGNATION OF OFFICIAL NEWSPAPERS**

**BE IT RESOLVED** by the Township Committee of the Township of Green that the New Jersey Herald and the New Jersey Sunday Herald are hereby designated as the official newspapers for the Township of Green.

**BE IT FURTHER RESOLVED** that The New Jersey Herald Inc. and The Star Ledger be designated as the newspapers for "Notice of Public Meetings" Sunshine Law.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.



Mark Zschack, Township Clerk

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			



**RESOLUTION 2019-06**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF TOWNSHIP OFFICIALS**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, that the following appointments were offered and adopted for the year 2019:

Retirement Funds (PERS) Manager	Linda Padula
Fund Commissioner(s) (Insurance)	Mark Zschack
Sussex County Solid Waste Advisory Committee Representative	
Sussex County Water Quality Management Policy Advisory Committee Representative	Peter Sklannik

All such appointments shall be for the year 2019 or until additional action on any such appointments is taken by the Township Committee of the Township of Green.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.



Mark Zschack, Township Clerk

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			

**RESOLUTION 2019-07**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of Registered Municipal Auditor; and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is anticipated to exceed \$17,500.00, as certified in writing by the appropriate Township official; and

**WHEREAS**, Ferraioli, Wielkotz, Cerullo & Cuva, P.A. have submitted a proposal dated October 9, 2018; and

**WHEREAS**, Ferraioli, Wielkotz, Cerullo & Cuva, P.A. have completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. (Thomas Ferry Principal Registered Municipal Auditor) pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-20-135-020 Amount: \$26,500.00

CFO Signature



**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-08**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of a Township Engineer; and,

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is anticipated to exceed \$17,500.00, as certified in writing by the appropriate Township official; and

**WHEREAS**, Harold E. Pellow & Associates, Inc., have submitted a proposal dated November 1, 2018; and

**WHEREAS**, Harold E. Pellow & Associates, Inc., have completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with Harold E. Pellow & Associates, Inc., (Cory L. Stoner, PE, CME, principal Township Engineer) pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

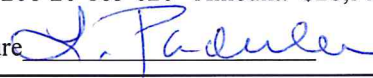
  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-20-165-020 Amount: \$28,500.00

CFO Signature



**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Irs. Raffay			√			



**RESOLUTION 2019-09**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of a Professional Planner; and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is anticipated to exceed \$17,500.00, as certified in writing by the appropriate Township official; and

**WHEREAS**, J. Caldwell & Associates have submitted a proposal October 24, 2018; and

**WHEREAS**, J. Caldwell & Associates have completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with J. Caldwell & Associates (Jessica Caldwell, Principal Planner) pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

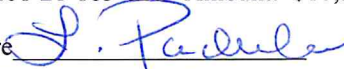
  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-21-183-020 Amount: \$10,500.00

CFO Signature



**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-10**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of Bond Counsel;  
and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is anticipated to exceed \$17,500.00, as certified in writing by the appropriate Township official; and

**WHEREAS**, Rogut McCarthy LLC have submitted a proposal dated October 23, 2018; and

**WHEREAS**, Rogut McCarthy LLC have completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract;


**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with Rogut McCarthy LLC pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-20-155-020 Amount: \$10,000.00

CFO Signature 

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			



**RESOLUTION 2019-11**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of computer technical assistance; and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is not anticipated to exceed \$17,500.00, as certified in writing by the appropriate Township official; and

**WHEREAS**, Municipal Software, Inc. has submitted a proposal dated December 4, 2018; and

**WHEREAS**, Municipal Software, Inc. has completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract; and


**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with Municipal Software, Inc. pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

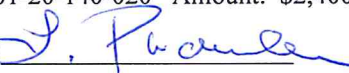
  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-20-140-020 Amount: \$2,400.00

CFO Signature



**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			



**RESOLUTION 2019-12**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the technical services in connection with the preservation of land in the Township; and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is not anticipated to exceed \$17,500.00, as certified in writing by the appropriate Township official; and

**WHEREAS**, The Land Conservancy of New Jersey has submitted a proposal dated September 26, 2018; and

**WHEREAS**, The Land Conservancy has completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract; and

**WHEREAS**, the Open Space Committee has recommended that this service is beneficial to the Township for the year 2019;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with The Land Conservancy of New Jersey pursuant to the attached proposal; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that funds are available in the Municipal Open Space Fund.

Account: 22-380-56 Amount: \$10,000.00

CFO Signature 

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-13**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of Special Counsel;  
and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and

**WHEREAS**, Kevin D. Kelly, Esq. has submitted a proposal dated October 22, 2018; and

**WHEREAS**, Kevin D. Kelly, Esq. has completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with Kevin D. Kelly, Esq. pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-20-155-020 Amount: \$10,000.00

CFO Signature 

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			



**RESOLUTION 2019-15**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of Special Projects Engineer; and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and

**WHEREAS**, Mr. Nevitt S. Duveneck, PE, CME, of ND Engineering, LLC, has submitted a proposal dated December 27, 2018; and

**WHEREAS**, Mr. Nevitt S. Duveneck, PE, CME, has completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract;

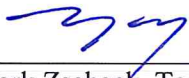
**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with Nevitt S. Duveneck, PE, CME, pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

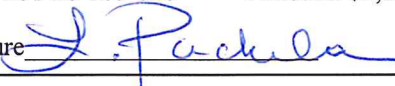
  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-20-165-020      Amount: \$1,000.00

CFO Signature



**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			



**RESOLUTION 2019-14**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has a need to award a contract for the services of a Township Attorney; and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and

**WHEREAS**, Laddey, Clark, & Ryan, L.L.P. have submitted a proposal dated October 12, 2018; and

**WHEREAS**, Laddey, Clark & Ryan, L.L.P. have completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2019 budget for this contract;

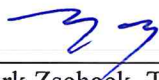
**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with Laddey, Clark, & Ryan, L.L.P., (Ursula Leo, Esq. principal Township Attorney) pursuant to the attached proposal for the year 2019; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

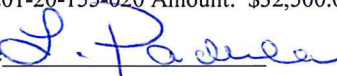
  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Certification of Funds**

The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2019 Proposed Municipal Budget  
Account: 01-201-20-155-020 Amount: \$32,500.00

CFO Signature



**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips					√	
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-16**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF PROFESSIONAL SERVICES PROVIDER**

**WHEREAS**, the Township of Green has need for professional accounting, legal, engineering, insurance, governmental consulting and professional planners; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the retention of certain professional services without competitive bidding must be publicly advertised:

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that:

1. The following appointments be made for the year 2019:

Township Auditor Ferraioli, Wielkotz, Cerullo & Cuva, P.A.	Thomas Ferry, RMA	1/1/19 to 12/31/19
Township Attorney Laddey, Clark & Ryan, LLP	Ursula H. Leo, Esq.	1/1/19 to 12/31/19
Township Engineer Harold E. Pellow & Associates, Inc.	Cory L. Stoner, PE, CME	1/1/19 to 12/31/19
Professional Planner J. Caldwell & Associates, LLC	Jessica Caldwell, P.P., A.I.C.P.	1/1/19 to 12/31/19
Bond Counsel Rogut McCarthy LLC	Steven L. Rogut	1/1/19 to 12/31/19
Special Counsel Kelly & Ward, LLC	Kevin D. Kelly, Esq.	1/1/19 to 12/31/19
Special Project Engineer ND Engineering, LLC	Nevitt S. Duveneck, PE, CME	1/1/19 to 12/31/19
Computer Technical Assistance	Municipal Software, Inc.	1/1/19 to 12/31/19
Open Space Advisor	The Land Conservancy of New Jersey	1/1/19 to 12/13/19

RESOLUTION 2019-16  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
SUSSEX COUNTY, NEW JERSEY

Said appointments are made without competitive bidding as professional services under the provisions of the Local Public Contracts Law because accountants, lawyers, engineers, prosecutors, insurance brokers, professional planners and government consultants are recognized professions licensed and regulated by law.

2. A copy of this resolution shall be published in "The New Jersey Herald" as required by law.

All contracts are on file for public viewing in the Green Township Clerk's Office.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.



Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips					√	
Mr. Qarmout			√			
Mrs. Raffay		√	√			



**RESOLUTION 2019-17**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**


**OPEN SPACE COMMITTEE APPOINTMENTS**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointments as members of the Green Township Open Space Committee commencing January 1, 2019, were made:

<b>Louis Caruso, Chairperson</b>	<b>3-year term expiring December 31, 2021</b>
<b>Gladys Golder</b>	<b>3-year term expiring December 31, 2021</b>
<b>Daniel Conkling</b>	<b>1-year term expiring December 31, 2019</b>
Paul Nusbaum	3-year term expiring December 31, 2019
<b>Richard Conklin</b>	<b>3-year term expiring December 31, 2021</b>
John Lynch (Alternate #1)	2-year term expiring December 31, 2019
<b>Stephen Slota (Alternate #2)</b>	<b>2-year term expiring December 31, 2020</b>

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Patty DeClesis, Open Space Secretary

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-18**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**


**AGRICULTURAL ADVISORY COMMITTEE APPOINTMENTS**

**BE IT RESOLVED**, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby approve the following appointments as members of the Green Township Agricultural Advisory Committee:

James Chirip	3-year term expiring December 31, 2020
Louis Tomasso	3-year term expiring December 3, 2020
Richard Vohden	3-year term expiring December 31, 2020

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-21**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

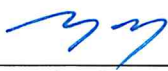
**LAND USE BOARD APPOINTMENTS**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointments made by the Mayor as members of the Green Township Land Use Board commencing January 1, 2019, are confirmed:

<b>Daniel Conkling, Mayor - Class I</b>	<b>1-year term expiring December 31, 2019</b>
<b>Watson Perigo - Class II</b>	<b>1-year term expiring December 31, 2019</b>
<b>Jim Chirip, Committee Member - Class III</b>	<b>1-year term expiring December 31, 2019</b>
Scott Holzhauer, Class IV	4-year term expiring December 31, 2021
Jeff Wilson, Class IV	4-year term expiring December 31, 2020
Sharon Mullen, Class IV	4-year term expiring December 31, 2020
Richard Wilson, Class IV	4-year term expiring December 31, 2020
Joseph Cercone, Class IV	4-year term expiring December 31, 2019
Dennis Walker, Class IV Class IV	4-year term expiring December 31, 2021
Michael Muller, Alternate 1	2-year term expiring December 31, 2019
Jim DeYoung, Alternate 2	2-year term expiring December 31, 2019
John Lynch, Alternate 3	2-year term expiring December 31, 2019
Rosa Alves, Alternate 4	2-year term expiring December 31, 2019

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk



RESOLUTION 2019-21  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
SUSSEX COUNTY, NEW JERSEY

cc: Kim Mantz, Land Use Board Secretary

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip			√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			

**RESOLUTION 2019-22**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**FIXING FEES FOR DELINQUENT TAXES OR ASSESSMENTS**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, that pursuant to the authority contained in Chapter 46 of the laws of 1970, the rate of interest to be charged for delinquent taxes or assessments in the Township of Green be and the same is hereby fixed at eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00;

**BE IT FURTHER RESOLVED** that the establishment of the aforesaid rates be in accordance with the terms and conditions of chapter 435 of the laws of 1970 as set forth more particularly therein;

**BE IT FURTHER RESOLVED** that an additional penalty of six percent (6%) shall be added on delinquencies in excess of \$10,000.00 which are not paid prior to the end of the calendar year. The penalty so fixed shall not exceed six percent (6%) of the amount of delinquency.

**BE IT FURTHER RESOLVED** that the Tax Collector of the Township of Green be authorized to process the cancellation of any property tax refund or delinquency of less than \$10.00.

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Green that the Tax Collector is authorized to conduct a tax sale for all prior years' delinquent taxes pursuant to New Jersey Law Chapter 99.

**BE IT FURTHER RESOLVED** that the Tax Collector of the Township of Green be authorized to process the cancellation of any delinquencies of less than \$10.00 for any charges and fees imposed.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO  
Karen Ferrone, Tax Collector

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			

**RESOLUTION 2019-23**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**AUTHORITY TO SIGN FOR EXPENSES**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the five (5) Township Officials designated as the authorized signatures (including facsimile signatures) for all accounts on deposit by the Township are the Mayor, the Township Clerk, the Township CFO/Treasurer, the Deputy Mayor, and the Deputy Clerk.

**BE IT FURTHER RESOLVED**, that all checks will require two signatures.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to pay salaries, PERS, Social Security and other pertinent matters when the payments become due, whenever payment periods fall between regular Township Committee meetings.

**BE IT FURTHER RESOLVED**, that these checks will be so noted on the next bills list submitted to the Township Committee for approval following their issuance.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			



**RESOLUTION 2019-24**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**MODEL CASH MANAGEMENT PLAN**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, that for the year 2019, the following shall serve as the cash management plan of the Township of Green.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Green funds.

The following are suitable and authorized investments:

1. Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
3. Local government investment pools which comply with N.J.S.A. 40A:5-15(e) and conditions set by the Division of Local Government Services.
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repros) of fully collateralized securities which comply with N.J.S.A. 40A:5-15(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchase and redeemed, investment earnings, fees incurred and market value of all investments.

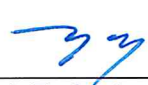
The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

SB One Bank  
Bank of America  
Lakeland Bank  
Valley National Bank  
New Jersey State Cash Management Fund

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that any successor of any of the aforementioned banks and any bank that provides GUDPA certification are hereby authorized depositories.

I do hereby certify the above to be a true copy of a resolution adopted by the Township Committee of the Township of Green at the reorganization meeting held on January 2, 2019.

(SEAL)

  
\_\_\_\_\_  
Mark Zschack  
Clerk of the Township of Green in the  
County of Sussex and State of New Jersey

cc: Linda Padula, CFO

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			

**RESOLUTION 2019-25  
TOWNSHIP COMMITTEE  
TOWNSHIP OF GREEN, SUSSEX COUNTY, NEW JERSEY**

**AUTHORIZING TEMPORARY APPROPRIATIONS AS PROVIDED BY N.J.S.A. 40A:4-19**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations may be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2019; and

**WHEREAS**, the total appropriations in the 2018 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$2,664,239.56; and

**WHEREAS**, the 2018 Temporary Budget of \$710,058.00 does not exceed 26.25% of the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green, in the County of Sussex, New Jersey, that the attached appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

(See Attached)

Adopted: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			

**GREEN TOWNSHIP**  
2019 Temporary Budget

	Salary & Wages	Other Expense
General Administration	15,700.00	6,356.00
Mayor & Committee	2,000.00	1,000.00
Municipal Clerk	36,000.00	2,000.00
Financial Administration	24,200.00	2,500.00
Computer		22,000.00
Collection of Taxes	12,000.00	1,500.00
Assessment of Taxes	13,200.00	1,500.00
Legal Services & Costs		15,000.00
Engineering Services & Costs		10,000.00
Planning Board	6,000.00	4,000.00
Planner		5,000.00
Zoning Officer	4,000.00	1,000.00
Construction	1,300.00	500.00
Liability Ins. (Other)		25,000.00
Worker's Compensation Ins.		35,000.00
Group Insurance		85,000.00
Health Benefit Waiver		3,550.00
Unemployment Compensation		2,500.00
Emergency Management Services	500.00	1,000.00
Uniform Fire Prevention Official	1.00	
Public Works Streets & Road Maintenance	70,500.00	55,000.00
Garbage & Trash Removal		78,550.00
Recycling & Separation	1.00	
Building & Grounds	5,000.00	30,000.00
Environmental Commission	200.00	500.00
Animal Control	100.00	
Recreation Department	3,000.00	3,000.00
Parks & Playgrounds		5,000.00
Celebration of Public Events		1,500.00
Electricity		5,000.00
Street Lighting		200.00
Fire Hydrant		4,000.00
Telephone		3,000.00
Propane		10,000.00
Fuel/Gas/Diesel		15,000.00
Public Employess Retirement System - Retro		750.00
Social Security		20,000.00
Defined Contribution Retirement Program		300.00
Storm Recovery	15,000.00	30,000.00
Municipal Court	550.00	100.00
<b>TOTAL OPERATIONS INSIDE "CAPS"</b>	<b>209,252.00</b>	<b>486,306.00</b>
Dispatch Services "911" - Shared		3,000.00
Municipal Court - Shared		11,500.00
Emergency Management Services - Shared		
<b>TOTAL OPERATIONS O/S "CAPS"</b>	<b>-</b>	<b>14,500.00</b>
<b>SUBTOTAL SUBJECT TO 26.25%</b>	<b>209,252.00</b>	<b>500,806.00</b>
<b>2019 TOTAL TEMPORARY BUDGET</b>		<b>710,058.00</b>



**RESOLUTION 2019-26**  
**TOWNSHIP COMMITTEE**  
**TOWNSHIP OF GREEN, SUSSEX COUNTY, NEW JERSEY**

**AUTHORIZING THE FINANCE**  
**OFFICE TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$200.00**


**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Township of Green; and

**WHEREAS**, the Township Committee of the Township of Green established such fund on May 22, 1992; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green that a petty cash fund shall be established and maintained in the Finance Department in the amount of \$200.00.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			

**RESOLUTION 2019-27**  
**TOWNSHIP COMMITTEE**  
**TOWNSHIP OF GREEN, SUSSEX COUNTY, NEW JERSEY**

**SELF-EXAMINATION OF BUDGET RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Green has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Township of Green that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

RESOLUTION 2019-27  
TOWNSHIP COMMITTEE  
TOWNSHIP OF GREEN, SUSSEX COUNTY, NEW JERSEY

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			



**RESOLUTION 2019-28**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZE ASSESSOR AND ATTORNEY TO UNDERTAKE APPEALS**

**WHEREAS**, authorization is required for the Tax Assessor to undertake all appeals on behalf of the Township.

**BE IT RESOLVED** by the Township Committee of the Township of Green that Penny Holenstein, Assessor, is hereby authorized to undertake all appeals on behalf of the Township of Green which she deems necessary and proper.

**WHEREAS**, the County Tax Administrator advises that stipulations of settlement tax appeals between the Tax Assessor and the taxpayer require two signatures; and

**WHEREAS**, in accordance with N.J.A.C. 18:12A-1.9(k), the municipal attorney should be designated as the additional signature on all Tax Stipulations.

**BE IT RESOLVED** by the Township Committee of the Township of Green that the Township Attorney, Ursula H. Leo, Esq., is hereby designated as the second signature on all stipulations of settlement of tax appeals between the Tax Assessor and the taxpayer for the year 2019.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Municipal Clerk

cc: Tax Administrator, SC Board of Taxation  
Ursula H. Leo, Esq.  
Penny Holenstein, Tax Assessor  
Linda Padula, CMFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips					√	
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-29**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**AUTHORIZE TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying the tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Committee of the Township of Green to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green that the Township of Green hereby endorses the submission of a 2018 Municipal Tonnage Grant Application to the New Jersey Department of Environmental Protection and Energy, Office of Recycling and designates Donna Zilberfarb, Recycling Coordinator-Office, PO Box 65, 150 Kennedy Road, Tranquility, NJ 07879 to ensure that the said application is properly filed.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Donna Zilberfarb, Recycling Coordinator  
Linda Padula, CMFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-30**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF OFFICIALS FOR THE NEWTON/GREEN MUNICIPAL COURT**


**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and state of New Jersey, that the following appointments were offered and adopted for the year 2019:

Court Administrator for the Newton/Green Municipal Court	Kathryn Quinn, CMCA
Deputy Court Administrator	Sarah Grub
Prosecuting Attorney	Jonathan McMeen, Esq.
Public Defender	Daniel Agatino, Esq.
Magistrate	James P. Sloan, Esq.

All such appointments shall be for the year 2019 or until additional action on any such appointments is taken by the Township Committee of the Township of Green.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			




**RESOLUTION 2019-31**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING 2019 AGREEMENT COVERING CONTINUING  
DISCLOSURE AGENT SERVICES WITH PHOENIX ADVISORS**

**BE IT RESOLVED**, that the Township Committee of the Township of Green, County of Sussex, State of New Jersey authorizes an agreement with the Township of Green and Phoenix Advisors, LLC to provide certain financial and other information and notices within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues.

Dated: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-33**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**APPOINTMENT OF GREEN FIRE DEPARTMENT OFFICERS**

**BE IT RESOLVED**, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the following persons are appointed as local government officers and shall be sworn in as Green Township Fire Department Officers for the year 2019.

Chief	Michael Rose
Assistant Chief	William Olivier
Captain	Randy Gould
Lieutenant	Jeremy Willis
President	Richard Porzilli
Secretary	Jeremy Willis
Treasurer	Robert Schieble
Fire Police	Vinny Camissa, Sr., Fire Police Chief
	Thomas Charles
	Michael Rose
	Nicholas Porzilli
	Kenneth Lang
	Joseph Sprofera
	William Olivier
	Jonas May
	David Miller
	TR Shotwell
	William O'Keefe
	Louis Casella

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at the reorganization meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Green Township Fire Department

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-34**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**“WAIVING” OF THE CLAIMANT CERTIFICATION AS ALLOWABLE**  
**IN CERTAIN CIRCUMSTANCES**  
**BASED UPON N.J.A.C. 5:30-9A.6(C) AND N.J.A.C. 5:31-4.1**

**WHEREAS**, NJSA 40A:5-18 requires that the governing body of any local unit shall not pay out of its monies unless:

- (a) The person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).
- (b) The payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification the user department); and

**WHEREAS**, N.J.A.C 5:30-9A.6 gives local unit discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

**WHEREAS**, generally, vendors do NOT provide such certification as part of the normal course of business which has created unnecessary confusion and delay in processing claims for payment; and

**WHEREAS**, the Claimant Certification CANNOT be waived for the following:

- Transactions above the 15 % of the bid threshold (currently \$2,625)
- Reimbursement to Township Employees
- Deposits in advance of work performed
- An Individual (e.g. sole proprietors)

**WHEREAS**, The Chief Financial Officer has communicated internal accounting controls as follows and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment.

1. No goods or services will be procured without a valid Purchase Order containing signature of the Township Clerk and Chief financial Officer.
2. Except for contract items approved by resolution of the Governing Body, all procurement transactions must originate by way of a requisition. Requisitions will not be processed without a written or digital signature of the Department Head.
3. Requisitions that exceed the bid threshold (currently \$17,500) will be required to go through the bid process as stated in the Local Public Contracts Law (N.J.S.A. 40A: 11-3 and N.J.S.A. 40A:11-4) and will require claimant certification.



RESOLUTION 2019-34  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ

4. Requisitions that exceed the 15% of the bid threshold (currently \$2,625) require at least 2 quotes (3 quotes preferred.) and will obtain claimant certification. Quotes are obtained by the user department and will be attached the purchase requisition for reference.
5. Properly completed requisitions are converted to Purchase Orders by the Finance Department.
6. Invoices are reviewed by each department head to verify that work was performed as authorized and that prices are consistent with original proposals prior to submission to the Finance Department. Claims for payment are submitted to the Finance Department by the department head along with their signature on each Purchase Order.
7. When processing Purchase Orders for payment, the Finance Department will review for proper documentation, signatures and paperwork as outlined above.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Green, County of Sussex, State of New Jersey, that the internal accounting controls presented above by the CFO are adopted as Township Policy for Payment of Claims;

**BE IT FURTHER RESOLVED** that pursuant to NJAC 5:30-9A.6 the Township of Green exercises its discretion to not require claimant certifications except as required for transactions above the 15% of the bid threshold the 15 % (currently \$2,625), reimbursement of Township employees, deposits in advanced for work performed, and services provided by an Individual (e.g. sole proprietors).;

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			

**RESOLUTION 2019-36**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING INTERLOCAL SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF  
FRELINGHUYSEN AND THE TOWNSHIP OF GREEN FOR CODE  
ADMINISTRATION AND ENFORCEMENT SERVICES UNDER THE  
UNIFORM CONSTRUCTION CODE, N.J.A.C. 5:23-1 ET SEQ. AND ITS SUBCODES**

**WHEREAS**, the Township of Frelinghuysen and the Township of Green heretofore entered into an Interlocal Services Agreement wherein the Township of Frelinghuysen provides Construction Department services to the Township of Green; and

**WHEREAS**, the current Interlocal Services Agreement expired as of December 31, 2018; and

**WHEREAS**, a new Interlocal Services Agreement has been negotiated between the Townships of Frelinghuysen and Green for a four (4) year period, commencing on January 1, 2019 and ending on December 31, 2022; and

**WHEREAS**, a copy of said Interlocal Services Agreement is on file in the office of the Township Clerk; and

**WHEREAS**, the Township Committee is of the opinion that is in the best interest of the Township of Green to enter into the new Interlocal Services Agreement with the Township of Frelinghuysen;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green that pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-5, the Township be and is hereby authorized to enter into an Interlocal Service Agreement for Code Administration and Enforcement Services under the Uniform Construction Code, N.J.A.C. 5:23-1 et seq. and its Subcodes with the Township of Frelinghuysen for the period January 1, 2019 through December 31, 2022.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			


**RESOLUTION 2019-35**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**AUTHORIZING THE AWARD OF CONTRACT**  
**FOR**  
**DEER CARCASS REMOVAL**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey does hereby authorize the Clerk to execute a contract with Space Farms Zoo and Museum, 218 Route 519, Beemerville, Sussex, NJ 07461 for the removal of deer carcasses on municipal rights of way in the amount of \$31.00 per deer.

DATED: January 2, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganizational meeting held on January 2, 2019.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			