

**GREEN TOWNSHIP COMMITTEE
MARCH 25, 2013**

CALL TO ORDER

The March 25, 2013, meeting of the Green Township Committee was called to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Peralta read the statement of adequate notice.

ROLL CALL: Present: Mr. Bilik, Mr. Chirip, Mr. Conkling, Mr. Kurzeja, and Mrs. Phillips
Also present: Clerk/Administrator, Mrs. Linda Peralta; Township Attorney, Mr. Richard Stein; Township Engineer, Mr. John Miller; DPW Supervisor, Mr. Watson Perigo; OEM Coordinator, Mr. Jim Powderley

DISCUSSIONS:

- a. **Municipal Parking Lot/Recreational Fields – Mr. John Miller, Township Engineer** – The Committee reviewed layouts for the municipal parking lot. The Committee discussed the concept to improve the site distance at the entrance to the parking lot. Mr. Miller recommends doing a topographic survey, maximize the parking, straighten the circulation to optimize the spaces. The Committee agreed to authorize Mr. Miller to do a survey for the driveway into the parking lot.

Motion: Mr. Chirip
Seconded: Mrs. Phillips
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

Mr. Miller will review the concept plans for a new all purpose practice recreational field at the trail head and send to Mrs. Peralta. This new field would relieve some of the pressure of the fields at Evergreen Park.

Mr. Miller and Mayor Conkling had a meeting at 29 Hillside Terrace to review the draft list of items to be done. There was discussion on what items need to be done by DPW and/or go out to bid. The Committee would like to have the Construction Official and Fire Official inspect the home. If the internal inspectors cannot do the inspections, the Committee authorizes Mr. Miller to have the house professionally inspected. Mayor Conkling suggested the Committee meet at the home to do a site inspection with Mr. Miller. The Committee agreed and decided to meet at 6:00 p.m. on Monday, April 8, prior to the regular Township Committee Meeting.

Mr. Miller reviewed the survey report on the intersection of County Road 517 and Scenic Drive. It is determined the shrubs/bushes are in the county’s right of way. Mr. Miller will arrange a meeting with Mr. John Risko and the county. There needs to be a joint agreement.

- b. **Security of Municipal Building – Proposal from T&R Alarm** – Mayor Conkling suggested tabling discussion for the next meeting since the proposal was received late and the Committee did not have a chance to review prior to the meeting.

Motion: Mr. Chirip
Seconded: Mr. Bilik
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**GREEN TOWNSHIP COMMITTEE
MARCH 25, 2013**

- c. Purchase Township Vehicle** – Mr. Perigo distributed a comparison chart of the 3 potential vehicles. After a brief discussion Mrs. Phillips made a motion to purchase the Ford Explorer for \$24,708.00.

Seconded: Mr. Chirip

Discussion: Mr. Bilik recommended purchasing a Jeep Patriot. It was mentioned that the Patriot would not be a good purchase, Explorers have a better record.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik		X		
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

Mr. Perigo will check on colors available. The vehicle will have a magnetic sign with the township logo and municipal license plates. Mayor Conkling thanked Mr. Perigo for his hard work and patience.

CONSENT AGENDA:

- a. Resolution 2013-54 – Summer Recreation Activities
- b. Resolution 2013-55 – Appoint Temporary Court Personnel
- c. Resolution 2013-56 – Tax Refund – Slaton
- d. Resolution 2013-59 – Hire Temporary Clerk/Typist for Tax Assessor
- e. Minutes ready for approval – March 11, 2013, regular minutes

Motion: Mrs. Phillips

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

OLD BUSINESS:

- a. Resolution 2013-57 – Joint Municipal Court Agreement

Motion: Mrs. Phillips

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip			X	
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

NEW BUSINESS:

- a. Resolution 2013-58 – Bills List and Developer’s Escrow Trust 02/16/13 to 03/19/13

Motion: Mr. Chirip

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**GREEN TOWNSHIP COMMITTEE
MARCH 25, 2013**

b. Ordinance 2013-05 – Set Fee for Aircraft at Trinca Airport (Introduction)

Mr. Chirip made a motion to introduce the Ordinance and move to public hearing on April 8, 2013

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

CORRESPONDENCE: Mrs. Peralta noted the following:

- Request from Mr. John Tonking, Forest Fire Warden, for limited usage of Trinca Airport during fire season this spring when they cannot use Aeroflex Airport.

Mr. Chirip made a motion to allow limited use as set forth in their letter dated March 15, 2013.

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

- Memo from Pat Fischer, Zoning Official, regarding YMCA sponsored mobile farmer’s market. Mrs. Peralta spoke with Health Department. There has been opposition from the other towns. Mrs. Fischer will continue to look into the zoning issues.

MATTERS FROM THE GOVERNING BODY: Mr. Bilik met with Mr. Donald Cichocki regarding the Quonset hut to house his aircraft at Trinca Airport. The hut is a temporary structure. The Committee discussed getting approval from the Construction Official. Mr. Cichocki mentioned there may be other requests to use Trinca Airport, which the Committee acknowledged and will review on a case by case basis. The Committee suggested a month to month lease.

Mr. Bilik requested an Executive Session to discuss possible contracts for emergency services. Mayor Conkling asked to hold discussion to the Executive Session portion of the meeting.

Mr. Kurzeja gave an update with information he obtained from CIT-e-net, a company popular with government websites. Phase I would be a new website with different functionality than the current website and can be expandable in the future. Phase II would include data relational databases. It would include secure email addresses. Mr. Stein explained that emails and texts are government records and subject to OPRA. Mr. Stein will provide more information for the next meeting regarding emails and OPRA.

Mayor Conkling and Mr. Jim Powderley updated the Committee on the recent OEM Meeting. Ways to notify residents in an emergency was discussed. Green Hills School will be used as a warming station and showers. Green Township will have a drill with Frelinghuysen. Mr. Nittolo, Principal of Green Hills School, would like to have a live drill in April or May, evacuate the students and bus to the Fire House and Municipal Building. Under the state program, Mr. Powderley has requested 8 small generators. Mrs. Peralta would like to include in the next issue of the Green Grapevine information on the Community Emergency Response Team (CERT) to see if there is interest from the community. Although Mr. Powderley is qualified to do the CERT team training, he suggested the residents be trained through the Sherriff’s Department with follow-up training provided by him. An application for the CERT team will be available for residents to complete. The Committee agreed to opening this opportunity to ages 18 and up.

**GREEN TOWNSHIP COMMITTEE
MARCH 25, 2013**

MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR: Mrs. Peralta noted the following:

- Resolution 2013-60 Approval of Summer Hours – Mrs. Peralta mentioned that effective June 15, 2013, the municipal building employees will work Monday, Tuesday and Thursday 8:00 a.m. to 4:00 p.m., Wednesdays 8:00 a.m. to 7:00 p.m. The Municipal Building will be closed on Fridays until the end of August. Mrs. Peralta has discussed with all employees. These hours do not affect DPW.
- Motion: Mr. Kurzeja
- Seconded: Mr. Chirip
- Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

This is Resolution 2013-60.

- The Early Voting Bill is now on the Governor’s desk.
- Green Hills School had to change Student Government Day from May 13 to June 10, 2013.

MATTERS FROM THE DPW SUPERVISOR: At the last Committee meeting, Mr. Perigo mentioned that the roof of the Tranquility Post Office needs repair. Mr. Shawn Englehart looked at the roof and suggested it needs a lot of repair work. Mr. Perigo will obtain quotes for a new roof. Mr. Perigo has been in contact with a company for the salt shed. He will obtain estimates. Mr. Perigo also mentioned the entrance to the municipal building parking lot is where it is because the county said due to the elevation of the road at the intersection of the driveway.

PUBLIC COMMENTS AND/OR QUESTIONS: None

EXECUTIVE SESSION:

Mr. Bilik made a motion to enter Executive Session at 8:13 p.m. to discuss contract negotiations regarding emergency services.

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

The Committee returned from Executive Session at 8:54 p.m.

ADJOURN:

Mr. Chirip made a motion to adjourn at 8:54 p.m.

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

GREEN TOWNSHIP COMMITTEE
MARCH 25, 2013

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

Linda Peralta, RMC
Clerk/Administrator

Date Approved