

**GREEN TOWNSHIP LAND USE BOARD
MINUTES
JANUARY 7, 2016 - REORGANIZATIONAL MEETING**

CALL TO ORDER

The January 7, 2016, reorganizational meeting of the Land Use Board was called to order by the Land Use Attorney at 7:33 p.m. He then led everyone in the PLEDGE OF ALLEGIANCE, followed by a recitation of the OPEN PUBLIC MEETING STATEMENT.

OATHES OF OFFICE FOR NEW/REAPPOINTED BOARD MEMBERS: The Board Attorney administered the Oathes of Office to all the members.

ROLL CALL: Attendance was then called finding Mr. Scott Holzhauer, Mr. Joseph Cercione, Mr. James Chirip, Mr. Daniel Conkling, Mrs. Sharon Mullen, Mr. Watson Perigo, Mr. Michael Rose, Mr. Carmine Torella, Mr. Michael Viersma, Mr. Dennis Walker, Mr. Jeff Wilson and Mr. Rick Wilson in attendance. Also present: Lyn Aaroe, Esq., Board Attorney, Mr. John Miller, Board Engineer, and Jessica Caldwell, Board Planner

NOMINATIONS FOR OFFICE OF CHAIRMAN FOR 2016

1. Call for Nominations: Board Attorney, Mr. Aaroe called for nominations for Chairman. Mr. Chirip nominated Mr. Holzhauer for Chairman, seconded by Mr. Cercione.
2. Close Nominations: Mr. Chirip motioned to close nominations.
3. Roll Call Vote:

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercione	X			
Mr. Chirip	X			
Mr. Conkling	X			
s. Mullen	X			
Mr. Perigo	X			
Mr. Rose	X			
Mr. Torella	X			
Mr. Viersma	X			
Mr. Walker	X			
Mr. Jeff Wilson	X			
Mr. Rick Wilson	X			
Mr. Holzhauer	X			

NOMINATIONS FOR OFFICE OF VICE CHAIRMAN FOR 2016

1. Call for Nominations: Board Chairman, Mr. Holzhauer called for nominations for Vice Chairman. Mr. Conkling nominated Mr. Michael Viersma for Vice Chairman, seconded by Mr. Chirip.
2. Close Nominations: Mr. Cercione motioned to close nominations.
3. Roll Call Vote:

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercione	X			
Mr. Chirip	X			
Mr. Conkling	X			
Mrs. Mullen	X			
Mr. Perigo	X			
Mr. Rose	X			
Mr. Torella	X			
Mr. Viersma	X			
Walker	X			
Mr. Jeff Wilson	X			

Mr. Rick Wilson	X			
Mr. Holzhauer	X			

RESOLUTIONS:

Resolution appointing Land Use Board Secretary:

Mr. Conkling nominated Mrs. Linda Peralta, Mrs. Patty DeClesis and Mrs. Christine Licata as Acting Temporary Secretaries.

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	X			
Mr. Chirip	X			
Mr. Conkling	X			
Mrs. Mullen	X			
Mr. Perigo	X			
Mr. Rose	X			
Mr. Torella	X			
Mr. Viersma	X			
Mr. Walker	X			
Mr. Jeff Wilson	X			
Mr. Rick Wilson	X			
Mr. Holzhauer	X			

The following resolutions were approved as Consent Agenda:

Resolution appointing Land Use Board Attorney, Lyn Paul Aaroe, Esq.

Resolution appointing Land Use Board Engineer, John Miller, PE, PP, Suburban Consulting Engineer's Inc.

Resolution appointing Land Use Board Planner, Jessica Caldwell, J. Caldwell and Associates

Resolution establishing regular meeting schedule for January 2016 through February 2017

Resolution designating newspapers

Mr. Holzhauer noted the revised Fee Schedule for Board Attorney

Mr. Conkling motioned to approve all Consent Agenda Resolutions, seconded by Mr. Chirip.

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	X			
Mr. Chirip	X			
Mr. Conkling	X			
Mrs. Mullen	X			
Mr. Perigo	X			
Mr. Rose	X			
Mr. Torella	X			
Mr. Viersma	X			
Mr. Walker	X			
Mr. Jeff Wilson	X			
Mr. Rick Wilson	X			
Mr. Holzhauer	X			

ANNOUNCEMENT OF STANDING COMMITTEES (Technical Review Committee, Ordinance/Master Plan Review Committee, and Personnel Committee): Mr. Holzhauer will review the Committees for the next Land Use Meeting.

APPROVAL OF MINUTES:

Planning Board Minutes of November 19, 2015: Mr. Conkling motioned to approve the minutes, seconded by Mr. Cercone. No discussion. All Ayes, with Mrs. Mullen abstaining. Motion carried.

Board of Adjustment Minutes of December 13, 2015: Mrs. Mullen motioned to approve the minutes, seconded by Mr. Jeff Wilson. No discussion: Abstentions made by Mr. Cercone, Mr. Chirip, Mr. Conkling, Mr. Perigo, Mr. Rose, Mr. Torella, Mr. Viersma, Mr. Walker, Mr. Rick Wilson and Mr. Holzhauer. Ayes made by Mrs. Mullen and Mr. Jeff Wilson. Motion carried.


OTHER MATTERS THAT MAY RIGHTFULLY COME BEFORE THE BOARD: Jessica Caldwell, Planner, stated that the Ordinance/Master Plan Review Committee has been working on revising the Land Use Ordinances. They will continue with the revisions and distribute to the Land Use Board for review prior to the Township Committee review.

GENERAL PUBLIC COMMENT: None

ADJOURNMENT:

Mr. Chirip motioned to adjourn at 7:50 p.m., Seconded by Mr. Conkling. No Discussion. All Ayes. Motion carried.

Minutes Respectfully Submitted by:



**Patty DeClesis, Acting Temporary Secretary
Land Use Board**

TOWNSHIP OF GREEN – LAND USE BOARD

JANUARY 7, 2016

RESOLUTION APPOINTING ACTING TEMPORARY BOARD SECRETARY(S)

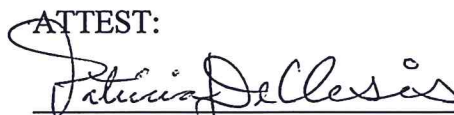
BE IT RESOLVED that the Green Township Land Use Board hereby appoints Linda Peralta, Patricia DeClesis, and Christine Licata as Acting Temporary Board Secretary(s) on an as needed basis effective immediately and until further action by the Board.

DATED: January 7, 2016

I hereby certify the foregoing Resolution to be a true and complete memorialization of the Official Action taken by the Green Township Land Use Board at its regular meeting held on January 7, 2016, by motion and vote as follows:

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	✓			
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mrs. Mullen	✓			
Mr. Perigo	✓			
Mr. Rose	✓			
Mr. Torella	✓			
Mr. Viersma	✓			
Mr. Walker	✓			
Mr. Jeff Wilson	✓			
Mr. Rick Wilson	✓			
Mr. Holzhauer	✓			

ATTEST:



Patricia DeClesis, Acting Temporary Secretary

cc: Linda Padula, CFO
Patricia DeClesis, Deputy Clerk/Registrar
Christine Licata, Receptionist

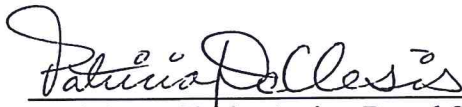
TOWNSHIP OF GREEN – LAND USE BOARD
JANUARY 7, 2016
RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Land Use Board of the Township of Green that the New Jersey Herald and the New Jersey Sunday Herald are hereby designated as the official newspapers for the Township of Green Land Use Board.

BE IT FURTHER RESOLVED that The New Jersey Herald Inc. and The Star Ledger be designated as the newspapers for "Notice of Public Meetings" Sunshine Law.

DATED: January 7, 2016

I, Patricia DeClesis, Acting Secretary for the Land Use Board of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Green Township Land Use Board at the reorganization meeting held on January 7, 2016.


Patricia DeClesis, Acting Board Secretary

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	✓			
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mrs. Mullen	✓			
Mr. Perigo	✓			
Mr. Rose	✓			
Mr. Torella	✓			
Mr. Viersma	✓			
Mr. Walker	✓			
Mr. Jeff Wilson	✓			
Mr. Rick Wilson	✓			
Mr. Holzhauer	✓			

**GREEN TOWNSHIP LAND USE BOARD
RESOLUTION ESTABLISHING THE MEETING SCHEDULE
FOR
JANUARY 2016 THROUGH FEBRUARY 2017**

WHEREAS, the Open Public Meetings Act N.J.S.A. 10:4-19 requires that every public body shall post and maintain posted throughout the year for the purpose of public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Land Use Board of the Township of Green, that public meetings of the Green Township Land Use Board shall be held during 20165 on the 2nd Thursday of each month at the Municipal Building, 150 Kennedy Road, Tranquility, New Jersey in Green Township as follows:

2016 MEETING SCHEDULE

DATE:	Time:
JANUARY 7	7:00 p.m.
FEBRUARY 11	7:00 p.m.
MARCH 10	7:00 p.m.
APRIL 14	7:00 p.m.
MAY 12	7:00 p.m.
JUNE 9	7:00 p.m.
JULY 14	7:00 p.m.
AUGUST 11	7:00 p.m.
SEPTEMBER 8	7:00 p.m.
OCTOBER 13	7:00 p.m.
NOVEMBER 10	7:00 p.m.
DECEMBER 8	7:00 p.m.
2017 JANUARY 12 (reorg)	7:00 p.m.
2017 FEBRUARY 9	7:00 p.m.

BE IT FURTHER RESOLVED that the above schedule and any revision thereof shall be posted on the bulletin board in the Municipal Building and mailed to the New Jersey Herald and the Star Ledger, and upon prepayment of mailing and processing costs, to all persons requesting copies of such schedule or any revision thereof.

BE IT FURTHER RESOLVED that the meetings shall be conducted in accordance with *Roberts Rules of Order*.

DATED: January 7, 2016

I hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township of Green Land Use Board at its regular meeting held on January 7, 2016, by a motion and vote as follows:

ATTEST:


Patricia DeClesis, Secretary

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	✓			
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mrs. Mullen	✓			
Mr. Perigo	✓			
Mr. Rose	✓			
Mr. Torella	✓			
Mr. Viersma	✓			
Mr. Walker	✓			
Mr. Jeff Wilson	✓			
Mr. Rick Wilson	✓			
Mr. Holzhauer	✓			

RESOLUTION – JANUARY 7, 2016
TOWNSHIP OF GREEN – LAND USE BOARD
APPOINTMENT OF BOARD ATTORNEY

WHEREAS, the Township of Green Land Use Board has a need to award a contract for the services of a Board Attorney; and,

WHEREAS, the Township Board is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Board in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

WHEREAS, the cost of this contract is anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and,

WHEREAS, Lyn Paul Aaroe, Esquire has submitted a proposal received on December 17, 2015; and,

WHEREAS, Lyn Paul Aaroe, Esquire has completed and submitted the required Business Entity Disclosure Certification; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2016 budget for this contract; and,

NOW THEREFORE, BE IT RESOLVED that the Township Land Use Board of the Township of Green authorizes a contract with Lyn Paul Aaroe, Esquire pursuant to the attached 2016 proposal; and,

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and,

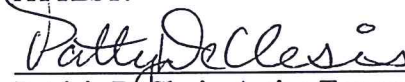
BE IT FURTHER RESOLVED that notice of this contract will be published as required by law within ten (10) days of the passage of this Resolution.

DATED: January 7, 2016

I hereby certify the foregoing Resolution to be a true and complete memorialization of the Official Action taken by the Green Township Land Use Board at its regular meeting held on January 7, 2016 by motion and vote as follows:

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	✓			
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mrs. Mullen	✓			
Mr. Perigo	✓			
Mr. Rose	✓			
Mr. Torella	✓			
Mr. Viersma	✓			
Mr. Walker	✓			
Mr. Jeff Wilson	✓			
Mr. Rick Wilson	✓			
Mr. Holzhauer	✓			

ATTEST:


Patricia DeClesis, Acting Temporary Secretary

cc: Linda Peralta, Township Clerk
Linda Padula, CFO

RESOLUTION – JANUARY 7, 2016
TOWNSHIP OF GREEN – LAND USE BOARD
APPOINTMENT OF BOARD ENGINEER

WHEREAS, the Township of Green Land Use Board has a need to award a contract for the services of a Board Engineer; and,

WHEREAS, the Township Board is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Board in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

WHEREAS, the cost of this contract is anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and,

WHEREAS, Suburban Consulting Engineers have submitted a proposal dated November 5, 2015; and

WHEREAS, Suburban Consulting Engineers have completed and submitted the required Business Entity Disclosure Certification; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2016 budget for this contract;

NOW THEREFORE, BE IT RESOLVED that the Land Use Board of the Township of Green authorizes a contract with Suburban Consulting Engineers (John Miller, PE principal Township Engineer) pursuant to the attached 2016 Township Engineer Hourly Rates & Charges proposal; and

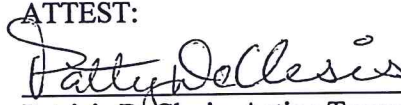
BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that notice of this contract will be published as required by law within ten (10) days of the passage of this Resolution.

DATED: January 7, 2016

I hereby certify the foregoing Resolution to be a true and complete memorialization of the Official Action taken by the Green Township Land Use Board at its regular meeting held on January 7, 2016 by motion and vote as follows:

ATTEST:


Patricia DeClesis, Acting Temporary Secretary

cc: Linda Peralta, Township Clerk
Linda Padula, CFO

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	✓			
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mrs. Mullen	✓			
Mr. Perigo	✓			
Mr. Rose	✓			
Mr. Torella	✓			
Mr. Viersma	✓			
Mr. Walker	✓			
Mr. Jeff Wilson	✓			
Mr. Rick Wilson	✓			
Mr. Holzhauer	✓			

**RESOLUTION – JANUARY 7, 2016
TOWNSHIP OF GREEN – LAND USE BOARD
APPOINTMENT OF BOARD PLANNER**

WHEREAS, the Township of Green Land Use Board has a need to award a contract for the services of a Board Planner; and,

WHEREAS, the Township Board is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Board in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

WHEREAS, the cost of this contract is anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and,

WHEREAS, J. Caldwell & Associates have submitted a proposal November 3, 2015; and

WHEREAS, J. Caldwell & Associates have completed and submitted the required Business Entity Disclosure Certification; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2016 budget for this contract;

NOW THEREFORE, BE IT RESOLVED that the Land Use Board of the Township of Green authorizes a contract with J. Caldwell & Associates (Jessica Caldwell, Principal Planner) pursuant to the attached J. Caldwell & Associates, LLC 2016 Hourly Rates proposal; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that notice of this contract will be published as required by law within ten (10) days of the passage of this Resolution.

DATED: January 7, 2016

I hereby certify the foregoing Resolution to be a true and complete memorialization of the Official Action taken by the Green Township Land Use Board at its regular meeting held on January 7, 2016 by motion and vote as follows:

	FOR APPROVAL	AGAINST APPROVAL	ABSENT	ABSTAIN
Mr. Cercone	✓			
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mrs. Mullen	✓			
Mr. Perigo	✓			
Mr. Rose	✓			
Mr. Torella	✓			
Mr. Viersma	✓			
Mr. Walker	✓			
Mr. Jeff Wilson	✓			
Mr. Rick Wilson	✓			
Mr. Holzhauer	✓			

ATTEST:


Patricia DeClesis, Acting Temporary Secretary

cc: Linda Peralta, Township Clerk
Linda Padula, CFO