

**GREEN TOWNSHIP COMMITTEE**  
**APRIL 22, 2013**

**CALL TO ORDER**

The April 22, 2013 meeting of the Green Township Committee was called to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ADEQUATE NOTICE:** Mrs. Peralta read the statement of adequate notice.

**ROLL CALL:** Present: Mr. Bilik, Mr. Chirip, Mr. Conkling, Mr. Kurzeja, and Mrs. Phillips  
 Also present: Clerk/Administrator, Mrs. Linda Peralta; Township Attorney, Mr. Richard Stein; Township Engineer, Mr. John Miller; Deputy Clerk, Mrs. Patty DeClesis

**DISCUSSIONS:**

- a. **29 Hillside Terrace –Mr. John Miller** – Based upon the site inspection on April 8, 2013, Mr. Miller reviewed in detail the 3 lists of items that can be done by the Township, the minimum amount of work to be done and the extras that might be done. The Committee authorized Mr. Miller to get more pricing and to move forward with the electrical inspection. Mr. Miller will let Mrs. Peralta know when he has the plans and specifications ready for bidding. The bid will go out to general contractors.
- b. **Municipal Parking Lot/Recreational Fields – Mr. John Miller** – The parking lot was surveyed. Mr. Miller is waiting for the map. Mr. Miller will work up a concept plan based upon the alternative the Committee liked. The Committee discussed where to put the garage and what type of garage. Mr. Miller will work up some alternatives. Mayor Conkling and Mrs. Phillips reviewed with Mr. Miller the drawings for the recreational fields. The Committee would like to review full size drawings that will be available for the next meeting. Mr. Miller spoke with Mr. Stein regarding the roofing projects. Mr. Stein asked Mr. Miller to assist with the technical aspects of the specifications. Mr. Perigo has obtained several quotes. Mr. Miller will contact Mr. Perigo and prepare bid documents. Mr. Miller also updated the Committee on the Scenic Drive/517 intersection. Mr. Miller will review the survey and forward copies to Mrs. Peralta and arrange a meeting with Mr. Risko.
- c. **Website Presentation – Mr. Brian Borri**, representative from CIT-e-NET, explained they are a web development company dedicated to building website development products for county and municipal government. Mr. Borri presented on websites with interactive capabilities. CIT-e-NET would provide training to employees. Mr. Borri answered questions from the Committee members. The Committee would like to review the information provided.

**CONSENT AGENDA:**

- a. **Resolution 2013-61 – Release of Executive Session Minutes**
- b. **Minutes ready for approval – April 8, 2013, regular minutes**
- c. **Department Reports**

Motion: Mrs. Phillips

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**OLD BUSINESS:**

- a. **Resolution 2013-67 – Approval Top o’ NJ R/C Club** – Mrs. Peralta stated the Risk Manager has reviewed and approved the resolution with certain parameters.

Motion: Mr. Chirip

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT

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Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**NEW BUSINESS:**

- a. Resolution 2013-68 – Salary Resolution** – Mrs. Peralta explained the revised resolution is due to the previous Deputy Court Administrator was paid for two weeks in January.

Motion: Mr. Chirip  
 Seconded: Mrs. Phillips  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

- b. Resolution 2013-69 – Bills List and Developer’s Escrow Trust 03/20/13 to 04/15/13**

Motion: Mrs. Phillips  
 Seconded: Mr. Bilik  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

- c. Resolution 2013-70 – Authorize Clerk and CFO to Wire Transfer for Farmland Preservation**

Motion: Mr. Chirip  
 Seconded: Mrs. Phillips  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

Mr. Stein made the Committee aware of this transaction. Mr. Pittenger is selling farmland development rights to the county for the state. After that transaction Mr. Pittenger is selling to Mr. Tommaso who is selling 1.2 subdivided acres to Mr. Post. Mr. Stein will be representing Mr. Post in the future, however there is no conflict.

**CORRESPONDENCE:** Mrs. Peralta noted the following:

- Mrs. Pat Fischer, Zoning Official, has issued a violation to JMM Realty at 134 Airport Road.
- The Board of Adjustment is requesting a new member. Mayor Conkling stated he knows of someone interested and will arrange for an interview.
- The Greendell Post Office lease is ready for signature. Mrs. Peralta will ask Mr. Stein to review and have a resolution prepared for the next meeting.
- Mr. Gene Foley, a baseball coach, has requested a key for the lower outfield gate at Wesley Field. Due to knee problems he cannot use the many steps from the parking lot to the field carrying all the equipment. The Committee approved.

Motion: Mr. Bilik

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Seconded: Mr. Chirip  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**MATTERS FROM THE GOVERNING BODY:** Mr. Kurzeja spoke with Mr. Nittolo, Principal at Green Hills School to find out what security companies the school has looked into. The school called in the State Police and the Sheriff's Department to get their recommendations. They are in the process of reviewing several proposals. It was suggested that Mrs. Peralta ask the State Police to give us their recommendation.

Mr. Bilik reviewed the proposal he received for grant writing research for projects in the Bond Ordinance. The company would charge an initial fee up to \$2,000.00 to see what grants are available. There is an additional cost to do the research. After a brief discussion, the Committee would like to have the company attend a meeting. They would like to know their success rate, the historical response, what are they finding in a town our size and references from other municipalities. Mr. Bilik will arrange for them to attend an upcoming meeting.

Mr. Chirip asked if the Legislature would be able to hold meetings in the evenings. Since the Committee members work during the day it is difficult to attend these meetings during the day.

**MATTERS FROM THE DPW SUPERVISOR:** Mr. Perigo was not in attendance.

**MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR:** Mrs. Peralta noted the following:

- Resolution appointing Acting Deputy Court Administrator. The position was advertised and several candidates were interviewed by Judge Dana, the Court Administrator and Mrs. Peralta. The part time position with no benefits and is subject to civil service law and the New Jersey Court Rules. The candidate will start on May 6.

Motion: Mrs. Phillips

Seconded: Mr. Kurzeja

Discussion: Mr. Stein explained this position must go through the court review process and the civil service process before becoming a permanent.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

This is Resolution 2013-71.

- Resolution authorizing Mrs. Peralta to publically bid for a new ambulance. Mrs. Peralta has asked Mr. Stein to review the bid specs.

Motion: Mr. Chirip

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

This is Resolution 2013-72.

**GREEN TOWNSHIP COMMITTEE**

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- The Township has received \$52,947.00 back from FEMA for expenses incurred during Hurricane Sandy, thanks to Mr. Jim Powderley, Mr. Perigo, Mr. Caruso, Mr. Rafferty and Mrs. Padula. Mrs. Phillips thanked those involved for their time and effort in recouping money back for the town. Mrs. Peralta is still waiting to hear from the county on the generators.
- Application from Diana Fox for membership to the Recreation Advisory Committee – Mayor Conkling explained the Committee is only allowed 7 members, including 2 members of the Township Committee as liaison which they currently have. The only way to appoint would be to remove Mr. Bilik as a voting member. Mr. Bilik would still be a liaison. Mr. Bilik is fine with that. Mayor Conkling will appoint Mrs. Fox. A resolution will be done for the next meeting.
- The foreclosure process is continuing.
- The Senior Citizens have asked to have a webpage on the Green Township website. The Seniors are not affiliated with the Township therefore the Committee is not in favor of the request. There is also no one available to maintain their information for the website.
- There is \$17,000.00 available in the Dog Trust Account. The money is used to pay the salary for the Dog Licensing Official and the Animal Control Officer, the rabies clinic, and a dog census which must be conducted every two years. It has been several years since the last one was conducted in Green Township, therefore Mrs. Peralta will move forward on conducting a dog census.
- Directions for completing the Financial Disclosure Statements online have been emailed.
- Reminder Clean Communities Day is Saturday, April 27, 2013.

**PUBLIC COMMENTS AND/OR QUESTIONS:** None

**EXECUTIVE SESSION:** None

**ADJOURN:**

Mr. Chirip made a motion to adjourn at 9:25 p.m.

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES**

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Linda Peralta, RMC  
Clerk/Administrator

\_\_\_\_\_  
Date Approved