

**GREEN TOWNSHIP COMMITTEE
MINUTES OF THE REGULAR MEETING
NOVEMBER 2, 2020**

CALL TO ORDER

Mayor Phillips called the November 2, 2020, meeting of the Green Township Committee to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. Daniel Conkling, Mrs. Virginia “Ginnie” Raffay and Mayor Margaret “Peg” Phillips

Absent: Mr. James Chirip and Mr. Bader Qarmout

Mrs. Raffay motioned to excuse the absent members.

Seconded: Mr. Conkling

Discussion: None

All were in favor.

Also, present: Mrs. Ursula Leo, Township Attorney; Mr. Mark Zschack, Township Clerk/Administrator; Mr. Watson Perigo, Municipal Department Head; Mrs. Linda Padula, CMFO; and Mrs. Patty DeClesis, Deputy Clerk

OPEN PUBLIC SESSION #1 Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided.

Mayor Phillips noted no members of the public were present and closed Open Public Session #1.

1. BUDGET WORKSHOP - Mrs. Padula, CFO, reviewed each departmental budget worksheet explaining individual line items, when appropriate. The majority of department expenditures remained the same from last year except for a slight increase for Recreation and decrease for OEM and Buildings and Grounds. Mr. Zschack briefly reviewed the Capital Improvement Plan that still needs reviewed by Mr. Perigo, the Municipal Department Head. The Committee thanked Mrs. Padula for her time and effort and stated that additional budget discussions will take place at a future date.

2. CONSENT AGENDA:

RESOLUTIONS: (Approval of the Following)

None

CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Resolution Adopted by Stillwater Township on October 2, 2020, Establishing Standard Protocols for Remote Public Meetings Held by a Local Public Body During A Governor-Declared Emergency
- b. Letter Dated October 28, 2020, from Mark Zschack to the Estate of Mr. Alfred Galdi Regarding Vacant Property

REPORTS: (Acceptance for Filing of the Following)

- a. Agricultural Advisory Committee Meeting Minutes - January 17, 2020
- b. Recreation Advisory Committee Meeting Minutes - February 18, August 18, September 15 and October 6, 2020
- c. Land Use Board Meeting Minutes - February 13, March 12, April 9, and August 13, 2020
- d. Permit Fee Log Report - September 2020

APPLICATIONS: (Approval of the Following)

None

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Mr. Conkling motioned to move the Consent Agenda

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

DISCUSSIONS:

- a. Online Payments** - Mr. Zschack would like to offer online credit card payments for tax payments. The Tax Collector researched several companies and recommends using Muncipay. The initial cost would be \$1,750.00, with an annual fee of \$500.00 to maintain. For an additional \$185.00 for a credit card reader we would have the ability to accept payments for dog licenses, registrar, clerk fees, as well as escrow. The 2.65% additional fee would be paid by the customer. The Committee members discussed the convenience of online payments and limiting the need for residents to access the Municipal Building. A resolution will be on the agenda for the Committee's consideration at the next meeting.

OLD BUSINESS: None

NEW BUSINESS:

- a. Introduction Ordinance 2020-09 - Establish Nepotism Policy**

Mr. Conkling motioned to introduce the ordinance and move to Public Hearing on November 23, 2020

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

- b. Resolution 2020-149 - Authorizing Application Renewal to the SADC Grant Program**

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

- c. Resolution 2020-150 - Extending Temporary ABC Permit Approvals**

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: The Township Attorney clarified that the Special Use Permit is also for applications to the Zoning Officer for outdoor dining.

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	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

d. Resolution 2020-151 - Transfer of Funds

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

e. Resolution 2020-152 - Bills List (10/02/2020 to 10/29/2020)

Motion: Mrs. Raffay

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

f. Resolution 2020-153 - Developers Escrow Trust (10/02/2020 to 10/29/2020)

Motion: Mrs. Raffay

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

g. Resolution 2020-154 - Model Cash Management Plan

Motion: Mrs. Raffay

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

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h. Resolution 2020-155 - Release of Bond Escrow - Milton Pereira-Filho

Motion: Mrs. Raffay
Seconded: Mr. Conkling
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

i. Resolution 2020-156 - Release of Bond Escrow - Russell Pittenger

Motion: Mr. Conkling
Seconded: Mrs. Raffay
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

j. Resolution 2020-157 - Release of Bond Escrow - Marc Prager

Motion: Mr. Conkling
Seconded: Mrs. Raffay
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay		X		
Mrs. Phillips	X			

k. Resolution 2020-158 - Release of Bond Escrow - Marc DeLeeuw

Motion: Mr. Conkling
Seconded: Mrs. Raffay
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

l. Resolution 2020-159 - Authorize Winter Recreational Activities

Motion: Mr. Conkling
Seconded: Mrs. Raffay
Discussion: Mr. Zschack informed the Committee of the change from the last discussion that the Recreation Advisory Committee would prefer to hold a virtual tree lighting event as opposed to an in-person event. The tree lighting will be video-taped and placed on the website and social media for the residents to view.

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	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

m. Resolution 2020-160 - CARES Act - CRF Grant Application

Motion: Mrs. Raffay

Seconded: Mr. Conkling

Discussion: Mr. Zschack explained that the grant writer will be writing this application.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

n. Minutes ready for approval - October 19, 2020 Regular and Executive Sessions

Motion: Mr. Conkling

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Conkling	X			
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

Executive Order 192 - Last week Governor Murphy issued Executive Order 192 establishing guidelines to protect workers. The Township has been following most of the protocols that are described in this order. Additional measures to be enacted are to include:

- Morning temperature and medical screening at the start of each shift. Touchless thermometers have been ordered.
- Additional cleaning of high-touch areas
- Additional fogging sanitization of municipal building and DPW garage

Bifurcate DPW - With the rise of COVID-19 cases in the state Mayor Phillips brought up the concern of how this could affect the Green Township workforce. The municipal building is configured with separate rooms which makes segregation of employees possible. The DPW is a different concern. If the DPW needs to quarantine we could potentially have a major issue keeping the roadways safe. We are working on a plan to separate the DPW in two teams. Three employees will be stationed at the DPW garage and two at the municipal building (in the downstairs activity room). These two teams will remain segregated at least for potentially the next four months. With this plan we hope to ensure that we will always have team members available to maintain the roads (as well as everything else needed).

A discussion ensued concerning the surge in COVID cases and consideration of closing the municipal building to the public, open by appointment only, eliminating the amount of public entering the building.

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MATTERS FROM THE GOVERNING BODY:

Mr. Conkling asked for an update regarding Tranquillity Farms. Mr. Zschack will follow-up with the County. Mr. Zschack reached out to the property owner with no return email.

Mrs. Raffay asked if the Rabies Clinic is scheduled for this weekend and asked if the Mayor and Deputy Mayor will be needed to help during the clinic. The Deputy Clerk will check with the Dog Licensing Official.

Mr. Conkling asked about the vacant property correspondence and zoning violation and what would be the follow-up. The Township Attorney explained that once notice of violation is sent, the next step would be to issue a summons. There will be appropriate follow-up.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Mr. Perigo informed the Committee of the three trees that came down with the winds today. Damage was done to a portion of Whitehall Road due to a fire that started when the tree was down across the road.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mrs. Leo noted no matters for discussion.

OPEN PUBLIC SESSION #2: Mayor Phillips opened the meeting for public comments.

Mayor Phillips noted that no members of the public were present, therefore closed Open Public Session #2.

EXECUTIVE SESSION: None

Mayor Phillips announced the next Township Committee Meeting is scheduled for Monday, November 23, 2020, at 7:00 p.m.

ADJOURNMENT:

Mr. Conkling motioned to adjourn at 7:35 p.m.

Seconded: Mrs. Phillips

Discussion: None

All were in favor.

***ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES**



Mark Zschack, RMC
Township Clerk

Date Approved: November 23, 2020

ORDINANCE NO. 2020-09

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

**AN ORDINANCE ADOPTING A NEW NEPOTISM POLICY
TO THE GREEN TOWNSHIP CODE**

WHEREAS, the Township of Green has a Nepotism Policy as part of the Green Township Employee Handbook Policies and Procedures, adopted as Appendix E of the Green Township Code; and

WHEREAS, the Township Committee desires to specifically adopt the Nepotism Policy as an ordinance and part of the Green Township Code;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of Green Township, Sussex County, New Jersey, that a new Section 2-56 shall be adopted as part of the Green Township Code, regarding the personal relationships and nepotism procedure, as set forth herein:

SECTION 1.

A new Section 2-56 shall be adopted as follows:

2-56 PERSONAL RELATIONSHIPS AND NEPOTISM PROCEDURE

Consensual personal relationships and family relationships between employees are generally not the Township's concern. However, employees involved in such relationships that work as supervisor and subordinate must promptly inform the Clerk of the personal relationship, in order to allow the Township to consider taking action to change the reporting relationship between the individuals. A change in the working relationship of two employees involved in a personal or family relationship may be necessary to avoid partiality, a conflict of interest, or even the appearance of such.

Failure of an employee to give proper notice of such a relationship may result in the denial of legal representation and indemnification by the Township in the event that a lawsuit is filed in connection with the relationship.

Unless otherwise provided by the New Jersey Civil Service Commission or collective bargaining unit agreements, immediate relatives shall not be hired, promoted or transferred to a regular full-time or regular part-time position where:

- One relative would have the authority to appoint, remove, discipline or evaluate the performance of the other;
- One relative would be responsible for auditing the work of the other; or
- Other circumstances exist that place the relatives in a situation of actual or reasonably foreseeable conflict of interest.

ORDINANCE NO. 2020-09
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

For purposes of this policy, immediate relative includes spouse, civil union partner, domestic union partner, child, parent, stepchild, sibling, grandparents, daughter-in-law, son-in-law, grandchildren, niece, nephew, uncle, aunt, or any person related by blood or marriage residing in an employee's household.

SECTION 2 - SEVERABILITY

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION 3 - REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX

Mark Zschack, RMC
Township Clerk

Margaret "Peg" Phillips
Mayor, Green Township

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						
Mr. Conkling						
Mr. Qarmout						
Mrs. Raffay						
Mrs. Phillips						

INTRODUCED: November 2, 2020
ADOPTED:

ADVERTISED:
ADVERTISED:

**RESOLUTION 2020-149
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**A RESOLUTION AUTHORIZING GREEN TOWNSHIP'S ANNUAL APPLICATION
RENEWAL TO THE STATE AGRICULTURE DEVELOPMENT COMMITTEE'S
MUNICIPAL PLANNING INCENTIVE GRANT PROGRAM**

WHEREAS, the Green Township Committee has developed a comprehensive Farmland Preservation Plan for the Township, which identifies land meeting the criteria for farmland preservation in accordance with the requirements of the State and County's farmland preservation programs; and

WHEREAS, the pressures from development continue to pose a threat of imminent change of land use from productive agriculture to nonagricultural uses; and

WHEREAS, the State Agricultural Development Committee (SADC) has funding available to assist the Township in acquiring farmland preservation easements, in partnership with the County of Sussex, via the Municipal Planning Incentive Grant program (Muni-PIG); and

WHEREAS, farmland preservation encourages the survivability of agricultural production, the rural character of the Township and the Township's agrarian history; and

WHEREAS, the Township Committee has determined that it is in the best interests of the Township to maintain a robust farmland preservation program, to continue to access funds from the SADC's Muni-PIG program, and any other programs that offer funding for farmland preservation, and to acquire as many farmland preservation easements from eligible farms, in partnership with the SADC and the County of Sussex, as possible; and

WHEREAS, Green Township's Agriculture Advisory Board recommends that the Township continue to participate in the SADC's Muni-PIG program;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that it hereby authorizes ongoing participation in the SADC's Municipal Planning Incentive Grant program, as follows:

- 1) The Township approves the Muni-PIG renewal letter with attachments and authorizes the Agricultural Advisory Board and its consultant to submit the renewal application to SADC in advance of the December 15, 2020, deadline and to continue to work with farmland owners in the Township to develop applications to the program.

RESOLUTION 2020-149
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT FURTHER RESOLVED by the Township Committee of the Township of Green that it hereby authorizes the Municipal Clerk, the Agriculture Advisory Board and The Land Conservancy of New Jersey to sign documents and take all actions necessary and appropriate to effectuate the intent and purpose of this Resolution.

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-150
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

**RESOLUTION EXTENDING TEMPORARY SPECIAL USE PERMIT APPROVALS FOR
RELIEF FROM TOWNSHIP ORDINANCES DUE TO LIMITATIONS
ON BUSINESS OPERATIONS DURING THE COVID-19 PANDEMIC**

WHEREAS, Township Resolution 2020-97, adopted on June 15, 2020, allowed Temporary Special Use Permits for Relief from Township Ordinances Due to Limitations of Business Operations During the COVID-19 Pandemic; and

WHEREAS, New Jersey Executive Order 150 permitted outdoor dining, New Jersey State Department of Health Executive Directive 20-014 provided provisions for the outdoor dining, and the Alcohol and Beverage Control Division ("ABC") established the COVID-19 Expansion of Premises Permit on June 3, 2020, via Special Ruling 2020-10, which permitted expansion of alcoholic beverage sales in outdoor areas; and

WHEREAS, the ABC issued Special Ruling 2020-21 on October 19, 2020, which has allowed for a renewal process for the COVID-19 Expansion Permits through March 31, 2021; and

WHEREAS, the Township of Green desires to assist restaurants to extend Temporary Special Use Permits through March 31, 2021.

NOW, THEREFORE BE IT RESOLVED, the Green Township Committee, in the County of Sussex, in the State of New Jersey, as follows:

1. Temporary Special Use Permits shall continue to be available upon proper application to the Township Zoning Officer. The temporary period shall be until March 31, 2021, or longer if extended by the Township Committee.
2. If such Temporary Special Use Permit has been issued, and provided no changes have been made, such Permit shall be extended through March 31, 2021, or longer if extended by the Township Committee.
3. All terms of Township Resolution 2020-97 shall remain in effect, including compliance with all applicable Federal, State, County and Township orders and laws regarding outdoor dining and safety requirements, including social distancing and mask requirements.

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-151
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

TRANSFER OF FUNDS

WHEREAS, there appears to be insufficient funds in certain accounts listed below to meet the demands thereon for the balance of the Current Year,

WHEREAS, there appears to be a surplus in certain accounts listed below over and above the demand deemed to be necessary for the balance of the Current Year,

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provision of R.S 40A:4-58, part of the surplus in the accounts listed below be and the same are hereby transferred to the accounts listed below to meet the current demands, and

BE IT FURTHER RESOLVED that the Treasurer be is hereby authorized and directed to make the following transfers:

FROM:		TO:	
Streets & Roads Salary & Wages	\$ 8,500.00	Declared State of Emergency S&W	\$ 8,500.00
Utility Other Expenses-Fuel/Gas	\$ 5,000.00	Declared State of Emergency OE	\$10,000.00
Utility Other Expenses-Propane	\$ 5,000.00		
Total	\$18,500.00	Total	\$18,500.00

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-152
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (10/02/2020 to 10/29/2020)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 10/02/2020 to 10/29/2020 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling		√	√			
Mr. Qarmout						√
Mrs. Raffay	√		√			
Mrs. Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 11/02/2020 For bills from 10/02/2020 to 10/29/2020

Check#	Vendor	Description	Payment	Check Total
9929	1993 - ACF Landscape Design, Inc.	PO 14584 2020 Mowing and Trimming	6,309.00	6,309.00
9930	83 - American Wear, Inc.	PO 14541 Uniform Cleaning 2020	303.50	303.50
9931	14 - Blue Diamond Disposal, Inc.	PO 14587 2020 Waste & Recycling Collection	25,000.00	25,000.00
9932	1965 - Braen Stone of Sparta	PO 14426 Crushed Stone	633.13	633.13
9933	236 - Cahills Farm	PO 14535 Opening & Closing of Park Gates	491.66	491.66
9934	1228 - Chelbus Cleaning Co., Inc.	PO 14401 Cleaning Service	395.00	395.00
9935	1952 - Central Security Corporation	PO 14739 Annual Fire Alarm System Monitoring - Mu	360.00	360.00
9936	390 - Coriston, Linda	PO 14506 Reimbursement for Medicare Part B Premiu	433.80	433.80
9937	440 - County of Sussex	PO 14735 Primary Election 7/7/2020	2,691.77	
		PO 14738 Primary Election 7/7/20	243.79	2,935.56
9938	448 - County of Sussex Dpt of Engineering	PO 14478 Street Signs	341.20	341.20
9939	358 - FRA Technologies Inc.	PO 14736 2021 Contract MAC'S Program	650.00	650.00
9940	1357 - Frelinghuysen Township	PO 14627 Construction Receipts	14,002.00	14,002.00
9941	1380 - Garden State Labs Inc.	PO 14502 Water Test MB	60.00	60.00
9942	1846 - Gebhardt and Kiefer, P.C.	PO 14562 Green Twp (Holenstein) ads Wolosky, Jess	3,947.18	3,947.18
9943	528 - Griffith-Allied Trucking LLC	PO 14420 Diesel Fuel Delivery	1,226.59	
		PO 14619 Gasoline Delivery	292.09	1,518.68
9944	120 - Harold E. Pellow & Associates, Inc.	PO 14566 Municipal Engineering Services	4,964.00	4,964.00
9945	2070 - Health & Education Safety Systems	PO 14743 CPR & AED Training	175.00	175.00
9946	188 - Home Depot Credit Services	PO 14440 Supplies	174.26	174.26
9947	108 - Honeywell Inc.	PO 14403 2020 Contract	1,559.79	1,559.79
9948	2059 - Institute for Professional Development	PO 14752 Webinar Linda Padula	50.00	50.00
9949	190 - JCP&L	PO 14754 Airport Electric Bill	16.01	16.01
9950	1372 - Joe's Heating & Cooling Service	PO 14548 Repair - DPW Building	154.40	154.40
9951	1632 - Laddey, Clark & Ryan LLP	PO 14749 Legal Service September 2020	4,620.00	
		PO 14749 Legal Service September 2020	360.00	4,980.00
9952	1870 - Mark Zschack	PO 14591 Mileage-Road Check	96.72	
		PO 14636 Cell phone reimbursement	300.00	396.72
9953	20 - MGL Printing Solutions, LLC	PO 14635 Checks Current/Escrow Funds	180.00	
		PO 14654 Dog Tags 2021	269.00	449.00
9954	109 - Montague Tool & Supply Co, Inc.	PO 14446 Janitorial Supplies & Small Tools	238.56	238.56
9955	103 - Municipal Software, Inc.	PO 14702 Computer & two monitors - Land Use Offic	1,025.00	1,025.00
9956	1169 - NAPA of Stanhope, LLC	PO 14449 Truck Parts	621.24	621.24
9957	1960 - Navitend	PO 14394 2020 Agreement Office 365	800.00	800.00
9958	104 - Netcong Hardware, INC	PO 14450 Small Tools & Supplies	112.48	112.48
9959	90 - New Jersey Herald, Inc.	PO 14485 Legal Ads	269.40	269.40
9960	1978 - NJ Advance Media LLC	PO 14500 Legal Ads	262.05	262.05
9961	98 - NJ-Dept of Health and Senior Svs	PO 14534 Dog License fees	11.40	11.40
9962	1404 - Northeast Janitorial Supply, Inc.	PO 14451 Janitorial Supplies	684.92	684.92
9963	710 - Perigo Jr., Watson	PO 14637 Cell Phone reimbursement	300.00	300.00
9964	1844 - Power Place, Inc.	PO 14475 DPW-Equip parts	672.31	672.31
9965	418 - R & L Data Centers	PO 14540 Payroll Services 2020	349.41	349.41
9966	1532 - Rogut McCarthy LLC	PO 14751 Bond Counsel - Note Sale	652.51	652.51
9967	2016 - Schenck, Price, Smith & King, LLP	PO 14550 Legal Services - Tax Appeals	368.10	368.10
9968	866 - Space Farms, Inc	PO 14470 Deer Carcass Removal	62.00	62.00
9969	326 - Spiegler, Maria C.	PO 14505 Medicare Part B reimbursement	867.60	867.60
9970	123 - Staples Advantage	PO 14741 October Supplies 2020	540.46	
		PO 14744 Card reader for computer	19.44	559.90
9971	123 - Staples Advantage	PO 14747 HP Printer	173.07	
		PO 14753 Scan of Maps	9.90	182.97
9972	157 - Sullivan, Patricia	PO 14507 Reimbursement for Medicare Part B Premiu	1,214.40	1,214.40
9973	114 - Sussex County MUA	PO 14498 Municipal/Household Waste	5,661.12	5,661.12
9974	2009 - The Canning Group, LLC	PO 14607 QPA 7/16/20-7/15/21	458.33	458.33
9975	1105 - The Land Conservancy of New Jersey	PO 14582 2020 Open Space Consultant Services	1,015.00	1,015.00
9976	2006 - Title Lines	PO 14745 Creek Road Farm 19/10 QFarm	1,009.00	1,009.00
9977	1703 - Town of Newton	PO 14496 Municipal Court - Shared Services	11,250.00	11,250.00
9978	100 - Treasurer, State of NJ	PO 14628 DCA fees	934.00	934.00
9979	34 - Verizon	PO 14755 October Phone Bill 2020	956.04	956.04
9980	1236 - W.W.Grainger Inc.	PO 14459 Supplies	74.70	74.70
9981	1668 - West Chester Machinery & Supply	PO 14461 Plow Blade Parts	217.00	217.00
9982	1360 - Wire's Electrical Shop	PO 14452 Electrical Repairs	373.66	373.66

TOTAL

101,502.99

Total to be paid from Fund 01 CURRENT FUND	82,600.08
Total to be paid from Fund 04 GENERAL CAPITAL	652.51
Total to be paid from Fund 12 ANIMAL FUND	930.40
Total to be paid from Fund 19 TRUST FUND	14,936.00

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 11/02/2020 For bills from 10/02/2020 to 10/29/2020

Check#	Vendor	Description	Payment	Check Total
	Total to be paid from Fund 22 OPEN SPACE TAX	2,384.00		
		=====		
		101,502.99		

Checks Previously Disbursed

9999	Payroll Account	10/30/2020	37,649.00	10/27/2020
9928	Verizon Wireless	PO# 14660 DPW Cell Phone Service	195.84	10/20/2020
9927	Service Electric Cable of NJ, Inc.	Multiple:	13.90	10/20/2020
9926	JCP&L	Multiple:	998.73	10/20/2020
9925	Aqua New Jersey	PO# 14586 Fire Hydrant Bill	3,213.33	10/20/2020
9924	NJ State League of Municipalities	PO# 14748 2020 Registration	55.00	10/16/2020
9999	Payroll Account	10/15/2020	35,138.01	10/13/2020
9923	NJ Motor Vehicle Commission	PO# 14419 Title for DPW Sweeper	60.00	10/05/2020
9999	State of NJ-Division of Pensions	PO# 14415 Active - Health/Dental Insurance	12,935.30	10/15/2020
9999	State of NJ Div of Pensions/Benefit	PO# 14414 Retired - Health Insurance	4,981.20	10/15/2020
9922	Coriston, Linda	PO# 14506 Reimbursement for Medicare Part B	433.80	10/02/2020
9921	Criterion Pictures USA	PO# 14727 Licensing rights for Movie	300.00	10/05/2020

			95,974.11	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	95,974.11	82,600.08	178,574.19
Fund 04 GENERAL CAPITAL		652.51	652.51
Fund 12 ANIMAL FUND		930.40	930.40
Fund 19 TRUST FUND		14,936.00	14,936.00
Fund 22 OPEN SPACE TAX		2,384.00	2,384.00
			=====
BILLS LIST TOTALS	95,974.11	101,502.99	197,477.10
			=====

RESOLUTION 2020-153
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (10/02/2020 to 10/29/2020)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 10/02/2020 to 10/29/2020 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling		√	√			
Mr. Qarmout						√
Mrs. Raffay	√		√			
Mrs. Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-SB One Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 11/02/2020 For bills from 10/02/2020 to 10/29/2020

ck#	Vendor	Description	Payment	Check Total
7461	1908 - Brady & Correale, LLP	PO 14730 LU2004 Diaz	450.00	450.00
7462	2005 - Marc DeLeeuw	PO 14756 Release of DW1908 DeLeeuw	620.00	620.00
7463	2019 - Marc Prager	PO 14759 Release of SE1907 Prager	217.25	217.25
7464	2043 - Milton Pereira-Filho	PO 14757 Release of SE2002 Milton Pereire-Filho	26.56	26.56
7465	1447 - Russell Pittenger	PO 14758 Release of LU1901 Pittenger	2,291.91	2,291.91
TOTAL				3,605.72
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		3,605.72		
		=====		
		3,605.72		

RESOLUTION 2020-154
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

MODEL CASH MANAGEMENT PLAN

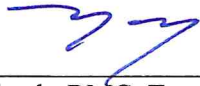
WHEREAS the Township Committee adopted Resolution 2020-24 on January 6, 2020, approving SB One Bank as one of the approved banks authorized for depository for the deposit of funds; and

WHEREAS, SB One Bank will be officially changed to Provident Bank effective November 16, 2020.

BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, that for the remainder of 2020, under the Government Unit Depository Protection Act, Provident Bank is an approved bank and authorized depository for the Township of Green.

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the above to be a true copy of a resolution adopted by the Township Committee of the Township of Green at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling		√	√			
Mr. Qarmout						√
Mrs. Raffay	√		√			
Mrs. Phillips			√			

RESOLUTION 2020-155
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
12.01	19	Milton Pereira-Filho 20 Fox Hollow Way #14-288-30-2002-00	\$26.56

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling		√	√			
Mr. Qarmout						√
Mrs. Raffay	√		√			
Mrs. Phillips			√			

RESOLUTION 2020-156
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
19	13	Russell Pittenger 139 Birdsail Road Queensbury, NY 12804 #14-288-95-1901-00	\$2,291.91

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-157
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
16	21.02	Marc Prager 50 Kennedy Road #14-288-30-1907-00	\$217.25

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√		√		
Mrs. Phillips			√			

RESOLUTION 2020-158
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
58	6	Marc DeLeeuw 24 Myrtle Drive Montague, NJ 07827 #14-288-70-1909-00	\$620.00

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-159
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZE WINTER RECREATIONAL ACTIVITIES

BE IT RESOLVED that the Township Committee of the Township of Green approves the following activities for the Winter 2020/2021 season as well as seasonal expenses and registration fees:

ACTIVITY	REGISTRATION FEE	SEASONAL EXPENSES
Holiday House Decorating Contest December 15, 2020	None	Not to exceed \$100 for prizes
Letters to Santa Beginning November 30, 2020	None	Not to exceed \$200
Annual Tree Lighting Virtual, released on Website/Facebook Date: TBD	None	Not to exceed \$200
Gingerbread House in a Bag Week of December 7, 2020	None	Not to exceed \$300

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CMFO
Kim Mantz, Recreation Secretary

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling	√		√			
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2020-160
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

AUTHORIZE APPLICATION FOR LOCAL GOVERNMENT
EMERGENCY FUND (CRF) GRANT

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs (“DCA”), through the Division of Local Government Services (“DLGS” or “Division”), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the “LGEF” or “Program”), provided through an allocation of the State of New Jersey’s CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government’s direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit’s response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, will apply for a LGEF Grant in the amount of \$15,640.00.

DATED: November 2, 2020

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 2, 2020.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						√
Mr. Conkling		√	√			
Mr. Qarmout						√
Mrs. Raffay	√		√			
Mrs. Phillips			√			