

ORDINANCE NO. 2016-12

**AN ORDINANCE OF THE TOWNSHIP OF GREEN, COUNTY OF SUSSEX,
STATE OF NEW JERSEY AMENDING
CHAPTER 12 "FIRE PROTECTION AND PREVENTION"
OF THE CODE OF THE TOWNSHIP OF GREEN TO
ADD ARTICLE II "KEY LOCK BOX SYSTEM" AUTHORIZING
THE VOLUNTARY USE OF A KEY LOCK BOX SYSTEM FOR
CERTAIN PROPERTIES**

WHEREAS, the Township Committee of the Township of Green have determined that the health, safety and welfare of the citizens of the Township of Green are promoted by authorizing certain structures to have key lock box entry systems installed on the exterior; and

WHEREAS, the key lock box entry system is being adopted nationally and will operate on a master key basis that will expedite entry into structures by the Green Township Fire Department during times of emergency; and

WHEREAS, the key lock box entry system will eliminate forced entries into structures thereby avoiding costly and time-consuming efforts in gaining access to locked structures during an emergency; and

WHEREAS, the Township Committee of the Township of Green wishes to authorize the use of a key lock box entry system by the adoption of this ordinance and further encourages authorized property owners to install such as system;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey as follows:

SECTION I.

Chapter XII "Fire Protection and Prevention" of the Code of the Township of Green is hereby amended and supplemented to add the additional Article II entitled "Key Lock Box System" to read as follows:

12-2.1 - Definition:

Lock Box: An Underwriter's Laboratory type secured box or vault of a size and style approved by the Green Township Fire Marshall or his designee, which contains key(s) for the exclusive use of the Green Township Fire Department to access the premises in an emergency.

12-2.2 - Key Lock Box Use Authorized:

The following structures equipped with or required to be equipped with fire detection or fire suppression systems or equipment may have a Key Lock Box installed at or near the main entrance of each structure or such other location as recommended by the Green Township Fire Marshall or his designee:

- A. Commercial or business structures protected by an automatic alarm system or automatic suppression system, or such structures that are secured in a manner that restricts access during an emergency.
- B. Governmental structures, churches, schools and nursing care facilities.
- C. Multi-family residential structures that have restricted access through locked doors and have a common corridor for access to living units.

12-2.3 - Key Lock Box Location, Contents and Installation:

- A. The Green Township Fire Marshall or his designee shall approve in writing the type of Lock Box.
- B. The Green Township Fire Marshall or his designee shall approve the installation location of the Lock Box.
- C. The Lock Box shall be installed as per manufacturer specifications and approved by the Green Township Fire Marshall or his designee.
- D. The owner of each structure authorized to have a Lock Box shall, at all times, be required to keep the following in the Lock Box, as required by the Green Township Fire Marshall or his designee:
 - a. Keys to locked points of ingress, whether on interior or exterior of such buildings.
 - b. Keys to the locked mechanical rooms.
 - c. Keys to the locked elevator rooms.
 - d. Keys to the elevator controls.
 - e. Keys to any fence or secured areas.
 - f. All access or combination codes to locked points of egress or ingress, whether on interior or exterior of such buildings.
 - g. A "business size" card containing the emergency contact person and phone number for such building or unit.

12-2.4 - Maintenance and Associated Cost:

In the event the key to the structure is changed or re-keyed, the owner/operator of the building shall immediately notify the Green Township Fire Marshall or his designee and provide the updated access key. The key to the lock shall be secured in the key box. The property owner shall assume all associated costs for the purchase and installation of a Key

Box(s).

12-2.5 - Notice of Authorization:

The Township of Green shall provide written notice to every classification of property owner set forth in Section 12-2.2 above upon their application for any type of permit or license from the Township of Green or upon their application to the Township's Land Use Board for any type of developmental approval of the Township's authorization of the use of a Key Lock Box system. The permit applicant shall acknowledge in writing receipt of notice of the Township authorization for the applicant to utilize a Key Lock Box system.

SECTION II.

This ordinance shall take effect immediately upon final passage and publication as required by law.

ATTEST:

TOWNSHIP OF GREEN


Mark Zschack, Clerk/Administrator


Margaret "Peg" Phillips, Mayor

INTRODUCED: September 26, 2016

ADVERTISED: September 30, 2016

PUBLIC HEARING: October 12, 2016

ADOPTION: October 12, 2016

ADVERTISED ADOPTION: October 17, 2016

Record of Vote: Adoption

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	1st ✓			
Mr. Conkling	2nd ✓			
Mr. Qarmout				✓
Mrs. Phillips	✓			

